

**Hancock County Board of  
Commissioner's Meeting**

**June 19, 2018**

Commissioners met in regular session. Those present were Board of Commissioner's President Brad Armstrong, Vice President John Jessup and Commissioner Marc Huber.

Auditor Robin D. Lowder, Deputy Auditor Linda Jeter and Attorney Ray Richardson were present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

**Highway Department**

Hancock County Engineer Gary Pool appeared before the Board of Commissioners to discuss:

- Signatures for LB Foster Line of Credit - Gary Pool Requested approval to apply for a Line of Credit with LB Foster. He needs to order \$16,000 worth of sheet pile. Commissioner Huber made a motion to approve the application for a Line of Credit for with LB Foster for the purchase of sheet pile. Commissioner Jessup seconded the motion. **Motion carried 3-0.**
- Permit Bond Release - Gary asked for approval to release the Permit Bond of \$27,000 for the entry of Every Meadows from Western Surety. Commissioner Huber made a motion to approve the Bond release from Western Surety in the amount of \$27,000 for the entry of Every Meadows. Commissioner Jessup seconded the motion. **Motion carried 3-0.**
- RFP's will be going out for engineering and Right of Way acquisitions for Segments A & B and Segment 2 of the 600 West Project, Bridge 62 on 300 North and Pennsy Trail. INDOT has agreed to participate for 80% of those costs.
- Stansbury No Parking Request - Gary Pool recommended the HOA address this request. She is blind and has a legitimate concern. He recommended the Commissioners have her contact her HOA for an official request. If documented Gary will also make a formal request to the HOA from the Highway. If necessary He can write a Parking Ordinance for that particular spot and will present to the Commissioners for review.
- Meadow Lake Estate Subdivision stop sign request for speed control - Gary did not recommend this stop sign request. Studies have been done that show this increases accidents. There have been no accidents in this neighborhood. He suggested solar speed signs be recommended to the HOA at a cost of \$3,200 as a better alternative.
- New INDOT Property Manager - Mark Blake.
- Fog seal scheduled for 6/23/18 has been cancelled - emulsion is not penetrating the surface and is not effective now. He will address again later.

**Claims and Payroll**

Commissioner Huber made a motion to approve claims and payroll. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

## **Minutes**

Commissioner Jessup made a motion to approve the Commissioners' Minutes from the 6/5/18 meeting and the 6/6/18 Commissioners' Executive Session as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

### **Maintenance Department**

Dean Mullins discussed the maintenance issues with the Commissioners. Commissioner Armstrong asked about the repairs at the Prosecutor's office. Dean said he would file the request for repair with Sunbelt for the Prosecutor's office within the next week. Commissioner Huber made a motion to request the Council to approve \$80,000 for repair of the Court House roof and \$20,000 for the repairs to the Prosecutor's Office from a designated account. Commissioner Jessup seconded the motion. **Motion carried 3-0.** The Commissioners instructed Dean to research any large Capital Projects that will be needed in the maintenance areas within the next 2 years because they believe the Council is planning to Bond.

### **Ashley Hamilton/EOC**

Ashley Hamilton requested approval to hire replacements for 2 Public Safety Dispatchers. Commissioner Huber made a motion to approve 2 new hire replacements for Public Safety Dispatchers at the EOC. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

### **New Firewall and Phone System**

IT Director Bernie Harris requested approval of a 1 year contract with Gibson for the phone system maintenance in an amount not to exceed \$11,699.59 for the annual amount. Commissioner Huber made a motion to approve the annual maintenance billing agreement for the county phone system through Gibson Teldata Inc. in an amount not to exceed \$11,699.59 to be paid for from the IT Contractual Fund. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Bernie also requested approval of a 7 year maintenance contract with Network Solutions for the Core Switch and Firewall in an amount not to exceed \$45,852.16. Commissioner Huber made a motion to approve the 7 year maintenance agreement with Network Solutions for the Core Switch and Firewall in an amount not to exceed \$45,852.16 for the entire 7 year period to be paid for from the IT Hardware Fund. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

### **Ordinances 2018-6B & 2018-6 Rezones - Randy Pritt and William Mitchum**

Mike Dale presented a rezoning ordinance and commitment for about 4 acres of the property of Randy Pritt at 3910 West US 52. Commissioner Huber made a motion to introduce Ordinance 2018-6B an ordinance to amend zoning at 3910 West US 52 from Industrial Light to Commercial Regional with recommended commitments as stated. Commissioner Huber made a motion to adopt Ordinance 2018-6B which amends zoning of the property at 3910 West US 52 from Industrial Light to Commercial Residential with commitments as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

Mike Dale presented a rezoning ordinance for about 3 acres of the property of William and Beth Mitchum at 4199 West US 52. Commissioner Huber made a motion to introduce Ordinance 2018-6C an ordinance to amend zoning at 4199 West US 52 from Commercial Neighborhood to Residential. Commissioner Huber a motion to adopt Ordinance 2018-6C which amends zoning of the property at 4199 West US 52 from Commercial Neighborhood to Residential as presented. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

### **Work Environment at Community Corrections**

Becky O'Neal, an employee at Community Corrections addressed the Commissioners regarding employee harassment which she feels is occurring at the Community Corrections Center. She stated that she was recently demoted and not given a reason for that demotion. She further stated that another employee was promoted and the position had not been posted as required. She added that she thought many of the employees are upset with the work environment but are fearful to come forward. Commissioner Armstrong advised her to meet with the Community Corrections Advisory Board as soon as possible and convey these same concerns to them and then report back to the Commissioners with their recommendation.

Commissioner Armstrong later made a motion that due to the allegations of a hostile work environment and county procedures not being followed in hiring practices, he instructed Attorney Richardson to contact the head of the Community Corrections Advisory Board and request they address complaints as presented by Becky O'Neal as quickly as possible. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

### **Community Corrections**

Pat Powers stated he needs 2 new funds the Department of Corrections is requesting beginning 7/1/18: the Jail Treatment Services fund (DOC Grant) Ordinance 2018-6D and Community Transition Program Housing fund Ordinance 2018-6E. Commissioner Huber made a motion to introduce Ordinance 2018-6D to establish the Jail Treatment Services Fund 8949. Commissioner Huber moved to authorize adoption on the same day as introduction Ordinance 2018-6D. Motion seconded by Commissioner Jessup. **Motion carried 3-0.** Commissioner Huber made a motion to adopt Ordinance 2018-6D to establish the Jail Treatment Services fund. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

Commissioner Huber made a motion to introduce Ordinance 2018-6E to establish the Community Transition Program Housing Fund 1123. Commissioner Huber moved to authorize adoption on the same day as introduction Ordinance 2018-6E. Motion seconded by Commissioner Jessup. **Motion carried 3-0.** Commissioner Huber made a motion to adopt Ordinance 2018-6E to establish the Community Transition Program fund. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

#### **Sheriff's Department**

Major Brad Burkhart requested approval to hire 4 new Jail Corrections Officers in January 2019. Commissioner Huber made a motion to recommend to the Council the hiring of 4 new Jail Corrections Officers beginning January 2019. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

#### **MS Plat Signatures - Gunn Minor Subdivision**

Harold Gibson presented a Minor Subdivision plat for Gunn Farms Minor Subdivision to carve out 5 acres. Commissioner Huber made a motion to accept the 35 foot half Right of Way for Gunn Minor Subdivision. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

#### **Secondary Plat Signatures/Arbor Homes - Sage Brook Section 2**

Todd Schaefer with Arbor Homes presented plats for Sage Brook Section 2 at 700 West. Commissioner Huber made a motion to accept the 60 foot half Right of Way and Plat for Arbor Homes, Sage Brook Section 2. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

#### **Title Work for Jail Invoice**

Commissioner Armstrong made a motion to present the unpaid invoice for title work to RQAW for payment as it is the Commissioners' understanding that it was to be part of the schematic design costs. Motion seconded by Commissioner Jessup. **Motion carried 3-0.**

#### **Hancock County Criminal Justice Project**

Commissioner Armstrong stated that he and Commissioner Jessup attended the Council Meeting on 6/13/18 and asked that the information they received at that meeting be reported in the minutes for the record. The Commissioners' passed a Resolution at their last meeting requesting direction from the Council regarding how they would like to proceed with the Criminal Justice Project. The majority of the Council voted to pursue a \$30 million project with the Criminal Justice Project being built at the County Farm. On that recommendation from the Council the Commissioners have had discussions with RQAW to look into that. The consensus they observed from the Council is that unless an agreement is made with the Mayor of Greenfield we should build it out of the City limits. Commissioner Armstrong stated he met with the Mayor and the Mayor supports the Criminal Justice System but does not support a project including a jail being built within the city limits. The Mayor said he would oppose the Jail being built at the current proposed site, he does not want any prisoners within the City limits. Commissioner Armstrong said that as he told the Council, every time the County decides to

pursue an additional scope of work, it costs the tax payers money. In any case the Commissioners will proceed to research this project as the Council directed. Commissioner Armstrong further stated that the Mayor offered to participate in the project if the jail is built at the County Farm, including the payment of utilities. The Commissioners agreed that since the Council is instructing further research to be done by RQAW into building the Criminal Justice Project at the County Farm the Council should be responsible for the fees associated with that research and plan.

#### **Hancock County and Purdue MOU**

Commissioner Huber made a motion to approve the Memorandum of Understanding (MOU) between Purdue and Hancock County. Commissioner Jessup seconded the motion.

**Motion carried 3-0.** Commissioner Armstrong read the MOU into the record.

#### **Form 8038-GC Signature on Ricoh Lease**

Auditor Lowder asked for signatures on form 8038-GC, the tax document for the lease on the Ricoh copiers.

#### **Walker and Associates**

Commissioner Huber made a motion to approve the payment to Walker and Associates for the Worker's Compensation Audit, in an amount not to exceed \$12,942 to be paid out of Liability Insurance. Commissioner Jessup seconded the motion. **Motion carried 3-0.**

The Hancock County Board of Commissioners meeting adjourned at 11:30 a.m.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner John Jessup, Vice-President

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Commissioner Marc Huber

Attest: \_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor