

Hancock County Board of Commissioner's Minutes

September 29, 2015

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, President, Commissioner Tom Stevens, Vice President and Commissioner Marc Huber.

Auditor Robin D. Lowder and Deputy Auditor Emily R. Moore were also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:08 a.m.

Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

Signatures For:

Rotary Broom- County Engineer Gary Pool appeared before the Commissioners to request signing of a credit application between Hancock County Highway Department and United Rotary Brush Corporation. This vendor has a cheaper price for the rotary brooms needed. (County would save almost \$400 a broom) Commissioner Stevens moved signing of a credit application between Hancock County Highway Department and United Rotary brush Corporation. Commissioner Huber seconded. Motion carried 3/0.

Bridge 76 Plans- County Engineer Gary Pool appeared before the Commissioners to request signing of construction plans for Bridge 76. (600 S, Little Sugar Creek, South Side) Let on December 1, 2015 with and end time for project of Labor Day. Commissioner Stevens moved approval of construction plans for Bridge 76. Commissioner Huber seconded. Motion carried 3/0.

Bridge 2 Plans- County Engineer Gary Pool appeared before the Commissioners to request signing of construction plans for Bridge 2. (600 N over Buck Creek) Commissioner Stevens moved approval of construction plans for Bridge 2. Commissioner Huber seconded. Motion carried 3/0.

Advertising for Bridge 76 and Bridge 2- County Engineer Gary Pool appeared before the County Commissioners to request permission to advertise on the 13th and 20th of October, 2015 for Letting on December 1, 2015 for Bridge 76: 600 S, Little Sugar Creek, South Side and Bridge 2: 600 N over Buck Creek. Commissioner Stevens moved to allow advertising for Bridge 2 and Bridge 76 on October 13 and 20, 2015 for Letting on December 1, 2015. Commissioner Huber seconded. Motion carried 3/0.

InterLocal for McCordsville- County Engineer Gary Pool appeared before the Commissioners to update them on the InterLocal for McCordsville. It seems, that at this time, the InterLocal for McCordsville is at an impasse. The problem topics are still geographic vs cost/benefit, scope of agreement, timing, and termination clauses. McCordsville believes that it should be cost benefit based and that government entities should share cost to their benefit. Our view is that it is their boundary and they should pay incorporated match. County Engineer stated that this is still a work in progress and that he believes McCordsville may bring documents within the near future to present to the Board of Commissioners.

Traffic Warrant at SR9 and SR234- County Engineer Gary Pool spoke with Luis Laracuate about a signal warrant at SR9 and SR 234. Mr. Laracuate performed a warrant study last year. Signal Warrant not met. (2-peak hour warrant not met and another study won't be done for about five years) County Engineer will try to get them to do another Signal Warrant Study.

Letters for Political Support for 600 W Mt. Comfort Corridor Project- County Engineer Gary Pool appeared before the Commissioners to let them know that all political letters requested have been received for the 600 W Mt. Comfort Corridor Project.

IRTC Policy Sub Committee- County Engineer Gary Pool appeared before the Commissioners to let them know that he is now sitting on the IRTC Policy Sub Committee.

Line Item Funds- County Engineer Gary Pool appeared before the Commissioners to request to go before the Council and request to move funds. Move from: \$100,000 from 1176-0530-13000 Drivers/Laborers/Operators; \$80,000 from 1176-0530-12500 Group Insurance; \$8,400 from 1176-0530-12100 Part Time. Move to: 1176-0530-23000 Road Improvements Lohut/Wheel
Commissioner Stevens moved to allow County Engineer Gary Pool to go to Council and request to move funds from: \$100,000 from 1176-0530-13000 Drivers/Laborers/Operators; \$80,000 from 1176-0530-12500 Group Insurance; \$8,400 from 1176-0530-12100 Part Time and move to: 1176-0530-23000 Road Improvement Lohut/Wheel. Commissioner Huber seconded. Motion carried 3/0.

BOMAR Micro-Surface- County Engineer appeared before the Commissioners to update them on the paving of BOMAR which should be completed next week. Also, the micro-surface for BOMAR is scheduled for the week of October 5, 2015.

Winter Preparations- County Engineer appeared before the Commissioners to let them know the County Highway Department has started preparations for winter.

100 E and 500 S- County Engineer Gary Pool appeared before the Commissioners to give an update on the intersection of 100 E and 500 S. There have been four accidents in the last five years. The County Highway Department have been working on clearing and cutting back foliage at the intersection for distance vision.

Hancock County's Clerk's Office

Diversified Mail Services- Russ Bryant from Diversified Mail Services appeared before the Commissioners to give a presentation on the services his company offers. DMS pursues the lowest postage rate afforded under USPS automation based rates, sharing postage discounts with their clients. DMS is already working with the Clerk's Office and felt that their company may have a program that may better serve the County as a whole. (no contracts, they pick up for a \$10 charge a day, 300 letters per day = \$6,500 savings per year) There was literature handed out for the Commissioners to read over. Commissioner Armstrong stated that he would like all Department Heads to hold a meeting and discuss this program. Auditor Robin Lowder will arrange a meeting between Department Heads for County Clerk Marcia Moore to present this program.

Minor Sub/Signatures

Aspy and Hott Minor Sub- Phillip Going appeared before the Commissioners to request Signatures on a plat for Aspy and Hott Minor Sub with a 35' dedicated right of way. Commissioner Stevens moved acceptance of a 35' dedicated right of way. Commissioner Huber seconded. Motion carried 3/0.

Hancock County Jail Roof Replacement

Opening of Bids-

<u>Company Name</u>	<u>Base Price</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>	<u>Alt. #4</u>
<u>Blackmore & Buckner</u>	\$473,077	-\$9,200	+\$2,105	+\$9,832	+\$20,570
<u>Henry C. Smither Roofing Inc.</u>	\$369,500	+\$10,000	+\$13,200	+\$12,400	+\$30,000
<u>Horning Investments LLC</u> doing business as <u>Horning Roof & Sheet Metal LLC</u>	\$595,170	-\$65,356	-\$523	+\$4,437	+\$9,397

Commissioner Stevens moved to accept bids and turn them over to the County Attorney and Consultant for review and tabulation with their recommendations due at the next Commissioners' meeting. Commissioner Huber seconded. Motion carried 3/0.

Alternatives INC.

Use of Courthouse Lawn- Kelly Buzan from Alternatives INC. appeared before the Commissioners to request permission to use the Courthouse Lawn to display crosses in support of fighting Domestic Violence. Alternatives INC. would like to display the crosses right after Riley Days through November 1, 2015. Commissioner Stevens moved approval of Alternatives INC. using the Courthouse Lawn to display crosses in support of fighting Domestic Violence from right after Riley Days through November 1, 2015. Commissioner Huber seconded. Motion carried 3/0.

Hancock County Sheriff's Department

Courthouse Doors Tinting of Windows- Brad Burkhart appeared before the Commissioners to request permission to tint door windows on the Eastside of the Courthouse. Brad Burkhart presented a quote from Solar Concepts, Inc. for an amount of \$725. Commissioner Stevens moved to authorize tinting of door windows on the Eastside of the Courthouse for an amount not to exceed \$725 to come out of Building Maintenance. Commissioner Huber seconded. Motion carried 3/0.

Inmate Healthcare Services Agreement- Brad Burkhart appeared before the Commissioners to request signing of an agreement between Hancock County Commissioners, Hancock County Sheriff's Department, and Quality Correctional Care LLC. This agreement states that the department shall assist a committed offender in applying for Medicaid, as the authorized representative as described in IC 11-10-3-7 or as a health navigator under the requirement of IC 27-19-2-12. Commissioner Stevens moved approval of the Hancock County Inmate Healthcare services Agreement: this is an agreement between the Hancock County Board of Commissioners, Hancock County Sheriff's Department, and Quality Correctional care LLC. The agreement is for assisting committed offenders with applying for Medicaid. Commissioner Huber seconded. Motion carried 3/0. Hancock County Auditor Robin Lowder will complete the State Contract online for Medicare.

Hancock County Senior Services

Signatures- Linda Hart from the Hancock County Senior Services appeared before the Commissioners to request three vehicles be released from Hancock county Commissioners to Hancock County Senior Services so that HC Senior Services can take possession. (2010 Chevrolet Impala Sedan, VIN 2G1WA5EKXA1254294 with mileage of 91,523; 2010 Dodge Van, VIN 2D4RN4DE1AR254347 with mileage 95,177; 2010 Ford E350 Van, VIN 1FDEE3FS4ADA55624 with mileage 20,407) Commissioner Stevens moved three vehicles (2010 Chevrolet Impala Sedan, VIN 2G1WA5EKXA1254294; 2010 Dodge Van, VIN 2D4RN4DE1AR254347; 2010 Ford E350 Van, VIN 1FDEE3FS4ADA55624) be released from Hancock County Commissioners to Hancock County Senior Services. Commissioner Huber seconded. Motion carried 3/0. Linda Hart requested that Hancock County Commissioners act as a pass through to Senior Services for Pass through 2015-INDOT Section 5311/5339 Public transit vehicle in an amount of \$27,410. Commissioner Stevens moved to allow Hancock County to be pass through to Senior Services for an amount of \$27,410. Commissioner Huber seconded. Motion carried 3/0. Commissioner Stevens moved approval of a lease agreement

to allow for change of ownership after three years or 50,000 miles. Commissioner Huber seconded. Motion carried 3/0.

I.T. Department

Generac Generator- Bernie Harris appeared before the Commissioners to request purchase of a generator from Butterfield Power Quality in an amount of \$22,761 to upgrade the size of the generator to protect our server. Commissioner Stevens moved approval for purchase of an upgraded generator from Butterfield Power Quality for an amount not to exceed \$22,761 to be paid out of IT CCD subject to transfer switch being operable. Commissioner Huber seconded. Motion carried 3/0.

Phone System- Bernie Harris stated that the phone system would be upgraded on October 2, 2015.

Hancock County Planning

Code Enforcement Procedures- Mike Dale appeared before the Commissioners requesting their input on Code Enforcement Procedures concerning inspections on property. (discussion on clarifying notification system of an inspection on property) Commissioner Huber motioned to officially request the Planning Commission and BZA come to Commissioners to review the code Enforcement Procedures. Commissioner Stevens seconded. Motion carried 3/0.

Zoning Code- Mike Dale appeared before the Commissioners requesting their input on the Zoning Code having to do with the requirement of having 2 acres for a split for septic. 2 AC is the requirement so that there is enough room for a back-up. Commissioners and Mike Dale support a Variance of 1 ½ AC instead of the 2 AC requirement.

Action Items

Claims and Payroll- Commissioner Huber moved approval of the claims and payroll as presented. Commissioner Stevens seconded. Motion carried 3/0.

Minutes- Commissioner Huber moved approval of the September 15, 2015 Commissioners' Minutes as presented. Commissioner Stevens seconded. Motion carried 3/0.

Holiday Schedule 2016- Commissioner Stevens moved approval of the 2016 amended Holiday Schedule. (14 days total; Christmas/Friday 12/23/15 & Monday 12/26/15) Commissioner Huber seconded. Motion carried 3/0.

Commissioners' Schedule 2016- The Board of Commissioners will meet on the first, third and fifth Tuesday of each month. Should a Tuesday fall on a holiday, Commissioner's Road School or Commissioner's annual conference, the meeting will be held the previous working day. The Board of Commissioners will also meet at the same dates, times and places as the Hancock County Council. Meetings begin at 8:00 a.m., in the Commissioner's Court, RM 101, Courthouse Annex, 111 American Legion Place, Greenfield IN. The public is invited at all times, but it is preferred that you schedule an appointment with the Auditor for a meeting time. Commissioner Stevens moved approval of the Commissioners' Schedule for 2016. Commissioner Huber seconded.

Discussion: Public comment from John Priore: Mr. Priore stated that the last portion of the Board of Commissioners Meetings for 2016 that states they meet at the same dates, time, and places as the Hancock County Council is truly inappropriate and he believes there should be a separate notice of meeting to comply with the Open Meeting Law. Commissioner Stevens stated that he wants Hancock County Council to publish the Budget Efficiency Meetings. Motion carried 3/0.

Sewer District Schedule 2016- Sewer District will meet April 5, 2016, at 9:00 a.m. and October 4, 2016, at 9:00 a.m., in the Commissioner's Court, RM 101, Courthouse Annex, and 111 American Legion Place, Greenfield, IN. Commissioner Stevens moved approval of the Sewer District Schedule 2016. Commissioner Huber seconded. Motion carried 3/0.

Fairgrounds Lease- Kent Fisk and Darrin Couch appeared before the Commissioners with an update on the Fairgrounds Lease. They said they are in the process of breaking the project down into three sections so that they will be able to show the Commissioners what will be able to be completed with the amount of money available at this time. This is still a work in progress and they would like to come back to the Commissioners with a plan at a later date.

Vacation For Returning Employees- Commissioners asked Hancock County Attorney Ray Richardson to write an amendment for the County's Resolution Amending Vacation Time Rules for Returning Employees.

The Hancock County Board of Commissioners meeting adjourned at 11:04 a.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Tom Stevens, Vice President

Commissioner Marc Huber

Attest: _____

Robin D. Lowder
Hancock County Auditor