

## **Hancock County Board of Commissioner's Minutes**

**December 19, 2017**

Commissioners met in regular session. Those present were Board of Commissioners President Brad Armstrong, Vice President Commissioner Marc Huber, and Commissioner John Jessup.

Accounts Payable Deputy Supervisor Anna L. Voorhis was present. Auditor Robin D.

Lowder was absent.

Hancock County Board of Commissioner's meeting began at 8:03 a.m.

Attorney Ray Richardson arrived at 8:20 a.m.

### **Highway Department**

Hancock County Engineer Gary Pool appeared before the Board of Commissioners to discuss:

**Signatures for Bridge 93 Plans-** Engineer Pool requested Commissioner's signatures for Bridge 93 plans. Commissioner Huber made a motion to approve signatures for Bridge 93 plans. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Opening of Annual Bids-** Annual Bids were opened and read by the Commissioners. Commissioner Huber made a motion for the bids to be reviewed by the Highway Engineer and to be recommended and awarded at the next Commissioners' meeting on January 2, 2018. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Bridge 71 & 93-** To be opened in January.

**D.C. Visit-** Engineer Pool reported on his and Commissioner Armstrong's recent trip to Washington D.C. to meet with lobbyist regarding grants. Pool stated all grants were going to be considered and that he should know more in March or April.

### **Maintenance- Dean Mullins**

Building Facilities Manager Dean Mullins discussed building maintenance issues with the Commissioners.

### **Our Brother's Place and Our Sister's Place- Prosecutor Brent Eaton**

Prosecutor Brent Eaton came before the Commissioners to ask for approval to enter into a 2-year contract with substance abuse facility, Our Brother's Place and Our Sister's Place, for 8 beds total (five beds for females and three beds for males), at a cost not to exceed \$48,000 for two years. The Council previously approved the expenditure to be paid from the Food & Beverage fund. Commissioner Huber moved to approve entering into 2-year contract with Our Brother's Place and Our Sister's Place as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Hancock County Surveyor- Susan Bodkin**

**Vehicle Purchase/Replacement-** Surveyor requested Commissioner's approval to replace totaled department vehicle. Three quotes were obtained: Ford, \$31,244; Chevy, \$28,897; and Dodge, \$28,956. Commissioner Huber moved to accept quote from lowest responsive bidder for \$28,897 for purchase of Chevy to replace Surveyor's Office totaled vehicle. Commissioner Jessup seconded the motion. Motion carried 3/0. Surveyor also reported that specifications have been sent to Monroe to build replacement tool box for vehicle which was previously approved to advertise.

**Remove Log Jam from Brandywine Creek-** Commissioner Huber made a motion to authorize removal of log jam in Brandywine Creek located near the fairgrounds to be paid from Commissioner's budget in non-navigable streams line. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Portable Garage Purchase-** Surveyor requested approval to purchase portable garage. Two quotes were received of which the lowest was from DQ Portable Barns for a cost of \$5,610.00. Commissioner Huber moved to approve purchase of portable garage from DQ Portable Barns for a cost not to exceed \$5610.00 to be paid from Section Corners. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Declaration of Restrictive Covenants-** Surveyor Bodkin requested Commissioner's signature on declaration of restrictive covenants for conservation by county farm to allow for easement located along regulated drain. Commissioner Armstrong moved to approve signature of Declaration of Restrictive Covenants as presented. Commissioner Huber seconded the motion. Motion carried 3/0.

### **Bonds for Acceptance**

Commissioner Huber moved to accept Cash Bond in the amount of \$3000 from R & F Development for Meadow Lake Estate S-4, Maintenance Bond 8" tile. Commissioner Jessup seconded the motion. Motion carried 3/0.

Commissioner Huber moved to accept Cash Bond in the amount of \$467.75 from R & F Development for Meadow Lake Estate S-4, Performance Monuments. Commissioner Jessup seconded the motion. Motion carried 3/0.

Commissioner Huber moved to accept Performance Bond in the amount of \$3750 from Grand Communities Ltd for Woodhaven S-6A, Monuments. Commissioner Jessup seconded the motion. Motion carried 3/0.

Commissioner Huber moved to accept Performance Bond in the amount of \$3125 from Grand Communities Ltd for Woodhaven S-5B, Monumentation. Commissioner Jessup seconded the motion. Motion carried 3/0.

Commissioner Huber moved to accept Maintenance Bond in the amount of \$10,000 from Russell Excavation for Meadow Lake Estate S-4, Storm Sewer Maintenance. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Nexus Contract- Assessor's Office**

On behalf of Assessor Mary Noe, Deputy Assessor, Dian Blueher came before the Commissioners to request signatures on the Nexus Group contract which was previously approved for an amount not to exceed \$376,000 (to be paid over four years). The contract is for May 1, 2018-January 1, 2021 cyclical reassessment and related services. Commissioner Armstrong made a motion to approve signatures for contract to be paid at an amount not to exceed \$94,000 per year- broke down in the following manner: \$30,000 annually; \$45,000 annual adjustments; \$19,000 commercial properties; with optional data entry, \$2750 (\$15 per parcel for field data), and to be paid from any remaining funds in Reassessment with remainder paid from County General. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Plat Signatures, R.O.W. Dedication- Steve Cooper, Coor Consulting**

Steve Cooper of Coor Consulting appeared before the Commissioners to request plat signatures for Meadow Lake Village S-4 and dedicate 50' R.O.W. Commissioner Huber moved to accept Meadow Lake Village S-4 which dedicates 50' R.O.W. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Talitha Koum Women's Recovery House – Linda Ostewig**

Linda Ostewig appeared before the Commissioners to request \$75,000 to be used for renovations, staffing and operational costs of the Talitha Koum Women's Recovery House. The Council previously approved the expenditure to be paid from Food & Beverage fund. Commissioner Armstrong moved to approve \$75,000 to be paid from Food & Beverage for requested expenses pursuant to the recovery house business plan with specific directive to be open and operational within one year. Commissioner Huber seconded the motion. Motion carried 3/0.

### **Tourism Commission**

Earl Smith appeared before the Commissioners regarding Tourism Commission re-appointments for 2018. Commissioner Jessup moved to re-appoint Earl Smith for a two-year term to the Tourism Commission with term to expire December 31, 2020. Commissioner Huber seconded the motion. Motion carried 3/0. Commissioners declined to make any other re-appointments to Tourism Commission at this time. Mr. Smith asked the Commissioners if they wanted to appoint a Tourism Commission representative to the Exposition Complex Corporation. After discussion, Commissioner Huber made a motion to refrain from appointing a Tourism Commission representative to the Exposition Complex Corporation to mirror their prior decision of non-membership in other community/civic organizations and similar groups to avoid any conflicts of interest. Commissioner Jessup seconded the motion to refrain from appointing a Tourism Commission representative to the Exposition Complex Corporation. Motion carried 3/0.

### **Plat Signatures, R.O.W. Dedication- Harold Gibson, Gibson Land Surveying**

Harold Gibson, Gibson Land Surveying appeared before the Commissioners to request plat signatures for Smoot Minor Sub and dedicate 35' 1/2 R.O.W. Commissioner Huber moved to accept Smoot MS which dedicates 35' 1/2 R.O.W. Commissioner Jessup seconded the motion. Motion carried 3/0. Mr. Gibson also requested plat signatures for Serendipity Farms Minor Sub and dedicate 35' 1/2 R.O.W. Commissioner Huber moved to accept Serendipity Farms MS which dedicates 35' 1/2 R.O.W. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Claims and Payroll**

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

### **Commissioners' Minutes**

Commissioner Huber made a motion to approve Commissioner's minutes from November 20, 2017, December 5, 2017 and December 12, 2017 as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Hancock County/Purdue University Contractual Services Agreement**

The Extension Contractual Services Agreement Amendment #3 Attachment A for the period January 1, 2018 through December 31, 2018 was presented to the Commissioners. The Extension Contractual Services Appropriation is \$108,960.00. Commissioner Huber made a motion to approve Extension Contractual Services Agreement Amendment #3 Attachment A for the period January 1, 2018 through December 31, 2018 as presented. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Smith's Bell & Clock 2018 Contract**

Smith's Bell & Clock 2018 Contract was presented to the Commissioners. The contract period is January 1, 2018 - December 31, 2018 and includes two calls/maintenance visits per year for a cost of \$500.00. Commissioner Armstrong made a motion to accept Smith's Bell & Clock 2018 contract for a cost not to exceed \$500 for two calls/maintenance visits per year to be paid from the Commissioner's budget building and maintenance line. Commissioner Huber seconded the motion. Motion carried 3/0.

**Plan Commission/BZA 2018 Re-appointments**

Commissioner Huber moved to re-appoint Tom Nigh to a four-year term to the Hancock County Plan Commission with term to expire December 31, 2022. Commissioner Jessup seconded the motion. Motion carried 3/0. Commissioner Huber moved to re-appoint Dee Carmichael to a four-year term to the Hancock County Board of Zoning Appeals with term to expire December 31, 2022. Commissioner Jessup seconded the motion. Motion carried 3/0.

**Criminal Justice Facility**

Members of the judicial branch, the Sheriff's Department, RQAW and others discussed the justice project and the funding therefore. Clerk Marcia Moore was present to distribute a petition to place the question on the May 2018 ballot. There being no further business, the meeting was adjourned.

Hancock County Commissioners

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Commissioner Brad Armstrong, President

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Commissioner Marc Huber, Vice President

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Commissioner John Jessup

Attest:\_\_\_\_\_

Robin D. Lowder  
Hancock County Auditor