

Hancock County Board of Commissioner's Minutes

February 3, 2015

Commissioners met in regular session. Those present were Commissioner Brad Armstrong, Commissioner Tom Stevens, Vice President and Commissioner Marc Huber.

Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:20 a.m.

Highway Department

County Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss:

Supplemental Agreement NO. 1- Bridge Inspection Supplemental Agreement No.1 between Hancock County and United Consulting was presented to the Commissioners for signatures. There was an increase of \$8,100.00. Signing the agreement will keep the County in compliance with Federal building inspection as required by the State to receive the 80% match. Commissioner Stevens moved approval of Supplemental Agreement NO. 1 with United Consulting in the amount of \$8,100.00. Commissioner Huber seconded the motion. The motion carried 3/0.

Bridge #114 – a change order for Bridge# 114 was presented to the Commissioners. The change order covers excavation required due to the waterway so close to the project. This will be an increase of \$2,475.00 for a total of 1.2 million. Commissioner Stevens moved approval of Change Order #1 for Bridge#114 in an amount of \$2,475.00. Commissioner Huber seconded the motion. The motion carried 3/0.

Performance Bond – The performance bond with R & F Development for Briarwood Trace Section VI in the amount of \$5,000.00 for completion of drainage swales has been completed. Commissioner Stevens moved to release the performance bond to R & F Development for Briarwood Trace Section VI for completion of drainage swales in the amount of \$5,000.00. Commissioner Huber seconded the motion. The motion carried 3/0

Performance Bond – The performance bond with R & F Development for Briarwood Trace Section 4 in the amount of \$18,600.00 for the asphalt surface is now complete. Commissioner Stevens moved to release the performance bond to R & F Development for Briarwood Trace for asphalt surface in the amount of \$18,600.00. Commissioner Huber seconded the motion. The motion carried 3/0.

Crack Sealing Contract – the contract with Dave O'Mara for crack sealing is recommended to be renewed for the same cost of \$1.10 per linear foot. Commissioner Stevens moved to renew the contract with Dave O'Mara for the same price of material from 2014, for the year 2015 at \$1.10 per linear foot. Commissioner Huber seconded the motion. The motion carried 3/0.

Uniforms – The Highway has requested a local vendor provide a quote for the Highway Department.

New Night Crew Leader – Mario Cavaletto was promoted within to be the new night crew leader. This leaves the Highway Department four drivers down.

Certified Bill - for the 300 N. and 600 W. project in the amount of \$2,473.41, will be paid by the RDC.

Bridge #114 – the project is ahead of schedule, the piling is installed.

Crack and Seal – New Palestine has requested the County do crack sealing on 300 S. and part of 500 W. McCordsville has also requested work on roads that have recently been taken over. Both New Palestine and McCordsville will reimburse the County for the work done.

Long Property – Settled for \$1,000.00 for the 300 N. and 600 W. round-a-bout project.

Action Items

Claims and Payroll – Commissioner Huber moved approval of the claims and payroll as presented. Commissioner Stevens seconded the motion. The motion carried 3/0.

Minutes – Commissioner Huber moved approval of the minutes for the January 20, 2015 meeting of the Hancock County Board of Commissioners. Commissioner Armstrong seconded the motion. The motion carried 2/0. Commissioner Stevens abstained.

Greenfield in Bloom

Proposals – Marcia Moore appeared before the Commissioners to request approval to receive quotes from landscapers based on the Purdue plan. Bids will be opened March 3, 2015 at 8:30 a.m. in Commissioners Meeting. Commissioner Stevens moved to authorize Marcia Moore to request quotes for beautification project according to the Greenfield in bloom specifications and subject to approval of the County Attorney Ray Richardson. Commissioner Huber seconded the motion. The motion carried 3/0.

Greenfield in Bloom – Commissioner Huber moved approval of the invoice from Greenfield Parks Department to the Commissioners for watering of plants at the Courthouse and annex for an amount not to exceed \$2,083.13. Commissioner Stevens seconded the motion. The motion carried 3/0.

Howard Services – continuing ground treatment was approved in 2014. Approval is requested to continue the work. The Commissioners approve the work to be done.

Election Board

Resolution 2013-2-1 – a Resolution Establishing Date and Hours for In-Person Absentee Voting and Establishing Election Day Vote Center Location. Requesting approval for the 2015 voting locations. Commissioner Stevens moved to approve Resolution 2013-1, A Resolution Establishing Date and Hours for In-Person Absentee Voting and Establishing Election Day Vote Center Location. Commissioner Huber seconded the motion. The motion carried 3/0.

Planning & Building Department Report

2014 Annual Report – Mike Dale appeared before the Commissioners to present the 2014 Annual Report by the planning department and the building department in 2014. The report has also been presented to the BZA. Some of the duties are, oversee plats, coding permits, rezoning, attend Plan Commission and Board of Zoning appeals meetings. There were 526 permits, 1321 inspections.

Greenfield Parks Department

Memorial Building – Jim McWhinney appeared before the Commissioners to review maintenance issues with the Memorial Building. The first issue was the sidewalk on the west side of the building, a quote from Bale Concrete for an amount not to exceed \$2,325.00 was presented. Second issue was the light post at the front of the building, a quote to replace the light posts in an amount not to exceed \$1,620.21 was presented. Commissioner Stevens moved to accept the quote from Bale Concrete to repair the sidewalk, not to exceed \$2,325.00 subject to being in compliance with ADA Standards. Commissioner Huber seconded the motion. The motion carried 3/0. Commissioner Huber moved to allow Greenfield Parks Department to purchase and install two light posts for an amount not to exceed \$1,620.21 with review of the Historical Committee. Commissioner Stevens seconded the motion. The motion carried 3/0. Both of these items are to be paid from the Commissioners C.C.D. Fund.

Per the ADA Coordinator Joe Hollis the Memorial Building does not have to meet ADA Standards at this time because existing buildings do not have to unless you do a major renovation.

Duke Energy Grant

Ordinance No. 2015-2A – The Hancock Economic Development Council would like to improve their website. Duke Energy has offered a grant for the website and would like the County to be the fiscal agent for the grant. The State Board of Accounts requires a contract stating what is the purpose of the grant funds and an Ordinance to establish the fund. Ordinance No 2015-2A An Ordinance Establishing the Fund for the Council for Economic Development Hancock County, Inc. Commissioner Stevens moved for the County to be the administrator of the Duke Energy grant for the website development for the Hancock Economic Development Council. Commissioner Stevens introduced Ordinance 2015-2A, An Ordinance Establishing the Fund for the Council for Economic Development Hancock County, Inc. Commissioner Stevens moved to authorize adoption on the same day of introduction. Commissioner Huber seconded the motion. The motion carried 3/0. Commissioner Stevens moved to adopt Ordinance 2015-2A, An Ordinance Establishing the Fund for the Council for Economic Development Hancock County, Inc. Commissioner Huber seconded the motion. The motion carried 3/0.

Emergency Management Agency

Volunteer and Donations Management Plan – Misty Moore EMA Director recommended this plan be adopted. Commissioner Huber moved to adopt the Hancock County Volunteer and Donations Management Plan as presented. Commissioner Stevens seconded the motion. The motion carried 3/0.

Signature – the snow emergency proclamations approved at a prior meeting were presented for Commissioner Steven's signature.

Credit Account - Approval by the Commissioners for Misty Moore to pursue a credit account for the Emergency Operation Center with a suggested limit of \$1,000.00.

Sheriff's Department

Out of State Travel – Approval is requested for out of state travel for JCO Jeff Estes to attend training on February 25, 2015 and February 26, 2015. Commissioner Stevens moved approval for officer Jeff Estes for out of state travel to London, Ohio. Commissioner Huber seconded the motion. The motion carried 3/0.

Fan Coil #11 Chilled Water Coil – the coil is unable to be repaired. A quote to replace the coil from Fitzgerald & North Service Co. at an installed cost of \$4,840.00 was presented to the Commissioners. It can wait until warmer weather. Commissioner Stevens moved to accept the quote from Fitzgerald & North Service Co. to put in a new Fan Coil #11 Chilled Water Coil paid out of Commissioner's Building and Maintenance Repair. Commissioner Huber seconded the motion. The motion carried 3/0.

Courthouse Security Report-The Sheriff Department submitted a Courthouse Security Report.

Action Item Scheduled

Action Item Scheduled-The Commissioners request the Auditor place a Memorandum of Understanding for the Town of Fortville on the Commissioner's Action Items for the next Commissioner's Meeting.

NASA

Ordinance 2015-2B – A Grant was received from Indiana Criminal Justice Institute in the amount of \$23,750 for underage drinking task force. Commissioner Stevens introduced Ordinance 2015-2B An Ordinance Establishing the Underage Drinking Task Force Grant Fund. Commissioner Stevens moved to authorize adoption on the same day of introduction. Commissioner Huber seconded the motion. The motion carried 3/0. Commissioner Stevens moved to adopt Ordinance 2015-2B An Ordinance Establishing the Underage Drinking Task Force Grant Fund. Commissioner Huber seconded the motion. The motion carried 3/0.

Action Items

Resolution No. 2015-2-1 - A Resolution Amending Personnel Policy Regarding Personal Days. Strikes the sentence "Unused personal leave benefits will be paid to employees upon termination of employment, unless terminated for disciplinary reasons." Commissioner Stevens moved for adoption of Resolution No. 2015-2-1. Commissioner Huber seconded the motion. The motion carried 3/0.

Ordinance 2015-2C – An Ordinance Establishing the Problem Solving Court Grant Fund. Commissioner Stevens introduced Ordinance 2015-2C. Commissioner Stevens moved to authorize adoption on the same day of introduction. Commissioner Huber seconded the motion. The motion carried 3/0. Commissioner Stevens moved to adopt Ordinance 2015-2C – An Ordinance Establishing the Problem Solving Court Grant Fund. Commissioner Huber seconded the motion. The motion carried 3/0.

Financial Solutions Group, Inc. – A proposal from FSG to continue disclosure filings for the County was presented to the Commissioners. Commissioner Stevens moved approval of the proposal from Financial Solutions Group, Inc. for filing disclosures on the County's behalf, not to exceed \$2,000.00 per year plus miscellaneous expenses. Commissioner Huber seconded the motion. The motion carried 3/0.

Maximus Contract – The Agreement to provide professional Consulting Services with Maximus Consulting Services, Inc. and Hancock County, Indiana was presented to the Commissioners. The cost remains the same as 2014. In 2014 Maximus captured \$67,294.59 for the County. Commissioner Huber moved approval to enter into a contract with Maximus for an amount not to exceed \$5,500.00, subject to Attorney Ray Richardson's amendment to the contract. Commissioner Stevens seconded the motion. The motion carried 3/0.

Annex Door – Two proposals were presented to the Commissioners for repairs on the North Entrance and Employee Entrance of the Annex. The North Entrance Door repairs are quoted at \$767.75. The Employee Entrance repairs are quoted at \$840.35. Commissioner Huber moved to accept the proposal from Your Automatic Door Company for repair of the North Entrance Doors for an amount not to exceed \$767.75. Commissioner Stevens seconded the motion. The motion carried 3/0. The Employee Entrance door was put on hold due to the fact one of the doors is operating properly.

The Hancock County Board of Commissioners meeting adjourned at 10:21 a.m.

Hancock County Commissioners

Commissioner Brad Armstrong, President

Commissioner Tom Stevens, Vice President

Commissioner Marc Huber

Attest: _____

Robin D. Lowder
Hancock County Auditor