

Hancock County Board of Commissioner's Minutes

March 18, 2014

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:03 a.m.

Attorney Ray Richardson arrived at 8:27 a.m.

Highway Department

Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss the following:

Flooding Issue – Surveyor Susan Bodkin appeared with Engineer Gary Pool before the Commissioners to discuss a neighborhood request for Beechwood Lane. The flooding is severe and prevents mobility for six or seven homes, which was confirmed by the superintendent. There is currently no culvert. Options for the area are a new tile, new ditch or do nothing. Highway and Surveyor split cost at \$18,000.00 each. Commissioner Stevens moved to participate with the following stipulations: the drainage board moves to reconstruct culvert and roadway, the neighborhood is willing to establish a ditch, the ditch proves able to convey the water out of the neighborhood and if it is approved by the drainage board. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Right of Way – offers for property located at 600 W. and Broken Arrow Dr. to U.S. 40. Right of way offers are appraised values and offers are as follows: Parcel 1, \$24,290.00; Parcel 9, \$24,080.00; Parcel 15, \$28,000.00; Parcel 16, \$6,090.00; Parcel 17, \$22,040.00; Parcel 18, \$26,250.00; Parcel 24, \$20,100.00. There will be a meeting with the homeowners and designer to go over the design. Commissioner Stevens moved to authorize the President of the Board of Commissioners to sign the offers for Parcel 1, \$24,290.00; Parcel 9, \$24,080.00; Parcel 15, \$28,000.00; Parcel 16, \$6,090.00; Parcel 17, \$22,040.00; Parcel 18, \$26,250.00; Parcel 24, \$20,100.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Advertise Bid/Access Roadway – Advertise bid for frontage road at 300 N. and 600 W. The agreement includes the following terms and conditions: 1. Place stop signs at the intersection of the two public roads and one at the exit from the existing parking lot. 2. Install a gate at the entrance to the existing parking lot. 3. Place a sign at the gate that the entrance to the existing parking lot/Not a Public Road. 4. Construct a curb cut for the proposed parking lot. 5. Limit speeds on the public road to 30 m.p.h. or less. 6. Place bollards at the corner of the church building. 7. The new road shall be named Eakin Drive. Commissioner Stevens moved regarding the agreement to convey property to construct a public road from the church, move forward with signing of the plan sheet for construction of the roadway. Commissioner Armstrong seconded the motion. The motion carried 3/0.

CNH Capital – The highway department request a revolving credit account with CNH Capital to use as a vendor. Commissioner Stevens moved approval to apply for revolving credit account with CNH Capital. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Asphalt Storage Tank – The City of Greenfield has requested to purchase an asphalt storage tank from the County for a cost of \$1,500.00. Commissioner Stevens moved to declare the asphalt tank surplus and sign the Resolution to Transfer Equipment to the City of Greenfield for an amount of \$1,500.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Commitment Letters – three Commitment Letters requiring the signature of the Commissioners insuring the Projects Bridge# 71, County Rd. 600 N., Section G of 600 W. will be ADA compliant. Commissioner Stevens moved execution of the Commitment Letters of the three mentioned projects to be ADA compliant. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Tiger Grants – will be submitted in May. It is required for the projects to be prioritized.

Motor Grader – County Council approved an advertisement for an additional appropriation for a motor grader. Commissioner Stevens moved to authorize County Engineer Pool to advertise for a new or used motor grader. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Bridge# 145 – Construction is underway. There is a temporary signal to make it one way traffic until May 15th. The signal will be manually operated for School Buses coming and going.

Opticon Signal Equipment – will be removed for project at 300 N. and 600 W. Mel Branson has requested the equipment.

Road School Suggestions – Updating use of 1:1 salt and sand split, pre-wetting salt and calibrate spreader to salt the center of the road and let cars spread to edges of the road. These are options for the County.

County Road – 50 W. is a one lane road because it has disintegrated. Work is planned to repair this road.

Execute Agreement - The agreement to construct a County Road includes the following terms and conditions: 1. Place stop signs at the intersection of the two public roads and one at the exit from the existing parking lot. 2. Install a gate at the entrance to the existing parking lot. 3. Place a sign at the gate that the entrance to the existing parking lot is /Not a Public Road. 4. Construct a curb cut for the proposed parking lot. 5. Limit speeds on the public road to 30 m.p.h. or less. 6. Place bollards at the corner of the church building. 6. The new road shall be named Eakin Drive. Commissioner Stevens moved to execute the Agreement to Construct a County Road and to convey the property from Mt. Comfort United Methodist Church for the purpose of building the road. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Assessor's Office

Nexus Group – Commissioner Stevens moved execution of a contract with Nexus Group Inc. for an amount not to exceed \$90,000 per year. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Coroner's Office

Coroner's Office Concerns – Deputy Coroner Rudy Nylund appeared before the Commissioners to discuss the issue of not paying past due invoices, however, they have just been paid. The invoices paid were from 2013 funds but are being paid from the 2014 funds, this will be a problem for the 2014 Budget. The coroner is currently not responding to calls. The Commissioners feel the vehicle should be available to the individual responding to calls. They will take back possession of the vehicle. The Commissioners express their appreciation for stepping up and responding to the needs of the Coroner's Office.

County Farm Pasture

Bids – One bid was opened for the County Farm Pasture from Steve Giddings in the amount of \$25.00 per acre for four years which is a total of \$110.00 per year. Commissioner Stevens moved to accept the bid price from Steve Giddings at unit price of \$25.00 per acre and to enter into said contract that is renewable each year for the same amount. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Changing Street Name

N. Awning Ct – Larry Siegler appeared before the Commissioners regarding the requested name change of N. Awning Ct. to EMS Way. He was not notified of this and his tenants have issues with the name being changed such as: Business cards, labels, stationary and GPS co-ordinates. The Commissioners desire not to do any changes on the road unless all parties are in agreement.

Commissioner Action Items

Claims and Payroll – Commissioner Armstrong moved approval of the claims and payroll as presented. Commissioner Stevens seconded the motion. The motion carried 3/0.

Minutes – Commissioner Stevens moved approval of the minutes for the Commissioners Regular Meeting March 4, 2014. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Executive Session Minutes – Commissioner Stevens moved approval of the minutes for the Executive Session on March 4, 2014. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Maximus – Commissioner Stevens moved to approve the Professional Consulting Services contract with Maximus as amended under the recommendation of County Attorney Ray Richardson with a not to exceed of \$5,500.00 for one year. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Caldwell Gravel Services/Hancock Co Solid Waste Management District Contractor Agreement- The Board of Commissioners took no action on the contract with Caldwell Gravel Services/Hancock Co Solid Waste Management District Contractor Agreement.

Ordinance 2014-3D – Commissioner Stevens introduced Ordinance 2014-3D, An Ordinance Establishing the Sheriff's Department K-9 Police Dog Fund. Commissioner Stevens moved to suspend the rules to allow adoption on the day of first reading. Commissioner Armstrong seconded the motion. The motion carried 3/0. Commissioner Stevens moved approval of Ordinance 2014-3D, An Ordinance Establishing the Sheriff's Department K-9 Police Dog Fund. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Election Office

Early Voting – Janice Jones appeared before the Commissioners to inform them early voting will be from April 8th to May 5th and on Saturday April 26th and May 3rd.

Courthouse Doors – It is requested that the back doors to the Courthouse be locked from April 8th to May 5th because of security purposes. Commissioner Stevens moved the rear doors to the Courthouse be closed for security purposes during days the Courthouse is opened for the election. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Vote Center Locations- The Board of Commissioners signed for the Vote Center Locations that were previously adopted.

Harvest Market/Food Hub

Harvest Market – Roy Ballard appeared before the Commissioners to present the request for match funds. The food Hub was established June 2013. USDA will fund \$40,000.00 over the next two years if the County will provide a \$10,000.00 match over the next two years. The \$50,000.00 will then be doubled into \$100,000.00 over the next two years. Before committing the Commissioners need to be sure funds would be available. John Priore spoke stating that he is concerned about price fixing and government funding private services. Michael, Manager of Harvest Market stated there are no set prices and they hope to be self funding soon. The Commissioners will look into the request.

Capital Improvement Plan

DLZ Indiana, LLC – Scott Carnegie appeared before the Commissioners as a representative of DLZ Indiana, LLC. The proposal for a cost analysis for nine facilities. The nine buildings include the Courthouse, Annex, Community Corrections, Prosecutor’s Office, Memorial Building, Co-op Extension Office, Highway Department, Emergency Operations Center and Shooting Range Building. There would be a break down as to what items are needed immediately, intermediate and long term. In 60 days the project will be completed and DLZ Indiana, LLC will make a written and a graphic presentation.

Discussion - Commissioner Stevens and Commissioner Towle stated they are looking for a professional service that is not driven by price but by the best service. Commissioner Armstrong feels this process should be driven by price and the best service.

The Etica Group – Ron Good, Ron Baker and Chris Baker appeared before the Commissioners as representatives of the Etica Group. The proposal to provide projected needs for nine buildings owned by the county was reviewed along with the compensation of \$3,000.00 plus reimbursable expenses estimated to be \$1,000.00 for travel, printing and reproduction. The nine buildings include the Courthouse, Annex, Community Corrections, Prosecutor’s Office, Memorial Building, Co-op Extension Office, Highway Department, Emergency Operations Center and Shooting Range Building. They will meet with the Commissioners at the half way point to verify they are on track with what is expected.

RQAW Consulting engineers and Architects – The proposal for fifteen to twenty year replacement cost on fourteen buildings will be reviewed with the Commissioners. Nine of the buildings include the Courthouse, Annex, Community Corrections, Prosecutor’s Office, Memorial Building, Co-op Extension Office, Highway Department, Emergency Operations Center and Shooting Range Building. The other buildings are small buildings at the Highway. The professional service cost is \$55,950.00 plus estimated reimbursable expenses estimated at \$800.00. They will check the architectural, conveying, plumbing, HVAC, fire protection, and electrical.

Commissioner Stevens moved to request a fee proposal from DLZ Indiana, LLC to complete the specified work.

Commissioner Armstrong moved to receive the fee proposal from DLZ Indiana, LLC and then consider all three companies and make a decision at the next Commissioner's meeting.

Commissioner Towle seconded Commissioner Steven's motion to request a fee proposal from DLZ Indiana, LLC to complete the specified work. Motion carried 2/1. Commissioner Armstrong voted No stating he doesn't feel this is the proper way to represent the people of this county.

Plan Department

Ordinance 2014-3E – planning initiated the rezone for homes on 500 N. and 600 W. The plan committee gave a favorable recommendation to rezone 23 lots from Industrial Business Park (IBP) to Residential (R2.5). Three homeowners would like to retain the IBP zoning. Commissioner Armstrong introduced Ordinance 2014-3E, An Ordinance Amending The Hancock County, Indiana Zoning Ordinance. Commissioner Armstrong moved to adopt Ordinance 2014-3E, An Ordinance Amending The Hancock County, Indiana Zoning Ordinance. Commissioner Stevens seconded the motion. The motion carried 3/0.

Proposal – Pat Fitzgerald of Fitzgerald & North Service Co. appeared before the Commissioners to provide the cost of purchasing and replacing the chiller as well as additional items needed. Carrier gave the best price for the Chiller with installation by Fitzgerald & North Service Co. the total cost is \$86,320.00 which is \$11,380.00 less than the original cost. The additional costs are as follows; Air restricted Heating/Cooling Coils including one replacement coil, \$9,412.00; Cleaning the Fan coil units, \$19,500.00; UVC Germicidal Lamps, \$12,716.00; Carrier Unit (Basement) efficient, \$13,303.00. Carrier has a one year warranty. Fitzgerald & North Service Co., service agreement currently cover all parts and labor except chiller, with the new chiller they will pick up the coverage of chiller. Commissioner Armstrong moved to proceed with the work from Fitzgerald & North Service Co. for various mechanical work to the jail, total work not to exceed \$141,828.99 including in that amount the private purchase by Hancock County to Carrier not to exceed \$42,500.00 with up to \$120,000.00 out of Bond and the balance to be paid out of C.C.D. Building Maintenance. Commissioner Stevens seconded the motion. The motion carried 3/0.

Sheriff's Department

Surplus – The Sheriff's Department request the list of cars presented be declared surplus. Commissioner Stevens moved the list of six vehicles be declared surplus, the list consist of the following: #1. 2008 Ford Crown Vic/Mileage 139,900/VIN#2FAHP71V18X168928. #2. 2009 Dodge Charger/Mileage108,294/VIN#2B3LA43T29H632872. #3. 2009 Dodge Charger/Mileage 113,003/VIN#2B3KA43T69H641876. #4. 2010 Ford Crown Vic/Mileage 109,000/VIN#2FABP7BVAX141259. #5. 2010 Ford Crown Vic/Mileage 112,112/VIN#2FABP7BVAX141260. #6 2011 Dodge Charger/Mileage 99,000/VIN#2B3CLCTOBH589129. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Sheriff Department Out of State Travel – Approval for Sgt. Robert Harris will be traveling to St. Petersburg Beach, Florida April 28 to May 2, 2014 for a National Conference. Commissioner Stevens moved to authorize out of state travel for Sgt. Robert Harris for requested training. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Commissioner Action Items

Alcohol Beverage Commission – Commissioner Armstrong moved to appoint Robert Bucy to the Alcohol Beverage Commission to replace Chuck Fewell with the term ending December 31, 2014. Commissioner Stevens seconded the motion. The motion carried 3/0.

Commissioner's C.C.D. Fund – money was placed in the following Commissioners C.C.D. Line items 42013/\$447,445.00, 4021/\$350,000.00 and 4022/\$97,445.00. Commissioner Stevens moved to authorize these line items within the fund. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Termination – Building Commissioner Rusty Burgess was terminated. Commissioner Towle moved termination of Building Commissioner Rusty Burgess. Commissioner Armstrong seconded the motion. The motion carried 3/0.

The Hancock County Board of Commissioners meeting adjourned at 12:09 p.m.

Hancock County Commissioners

Commissioner Derek Towle, President

Commissioner Brad Armstrong, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder
Hancock County Auditor