Hancock County Council

May 9, 2018

COUNTY COMMISSIONERS COURTROOM
111 American Legion Place
Greenfield, Indiana 46140

The County Council of Hancock County, Indiana, met in the Commissioner Court in the Courthouse Annex, Greenfield, Indiana, on the 9th day of May 2018 at the hour of 8:30 A.M. in accordance with the rules of the Council. Council Members William Bolander, James Shelby, Debra Bledsoe, Kent Fisk, Martha Vail, Jeannine Gray and Randy Sorrell were in attendance. Also attending, County Attorney Ray Richardson, Auditor Robin Lowder, Deputy Auditor Linda Jeter.

Minutes

President Bolander opened the meeting with “Pledge of Allegiance” and a moment of silence.

Surveyor Susan Bodkin – Transfer money Employee Salary

Susan Bodkin requested approval to transfer $1,000 from the salary of an employee that moved to the Assessor’s office to Cori Shambaugh’s salary and amend the Salary Ordinance. Councilman Fisk made a motion to approve transfer. Motion seconded by Councilwoman Bledsoe. Motion carried 7-0.

Tourism Commission/Additional Appropriation/Health Insurance/Events

George Langston requested a total additional appropriation of $27,300. The Hancock County Director of Tourism’s Health Insurance is short $7,300. He also requested an additional $20,000 for advertising and event expense to come from the Hancock County Tourism Commission. Council Members gave a “thumbs up” to advertise.

Hancock County Public Library Board Appointment

Dave Gray requested permission to replace a Library Board Member who is leaving the County and recommended Michelle Hasty starting June 1, 2018. Councilwoman Gray made a motion to approve Michelle Hasty as Library Board Member. Motion seconded by Councilman Sorrell. Motion carried 7-0.
Approval of Council Minutes

Councilwoman Gray made a motion to approve the 4/11/18 Council Minutes. Motion seconded by Councilwoman Vail. **Motion carried 7-0.**

Budget Meeting Update

Councilman Shelby presented an update on budget, indicating the recommendation for Health Insurance is an increase of 7% for 2019. The salary increase will be $1,000 per employee, further explaining that each Department Head will receive $1,000 per employee and they can distribute the percentage at their discretion. Part time employees will receive a 2% increase per hour. The Council Members discussed the Sheriff’s Department Merit Deputies salaries and agreed they should receive a $2,000 salary increase. Staffing at the Jail, Probation and Recovery areas had originally requested $360,000 and they need to increase that by $66,000. The Council Members gave a “thumbs up” to advertise this budget information.

Public Hearing/Additional Appropriations

President Bolander opened the Public Hearing on Additional Appropriations as follows:

- Jail Intervention Program Grant Fund 8948/$2,200/Probation/Personal Services: **opened 9:08 a.m./closed 9:09 a.m.** No public comments. Councilwoman Gray made motion to approve Resolution 2018-5-1. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

- Auditor Office Fund 1001/$3,807/Personal Services: **opened 9:09 a.m./closed 9:10 a.m.** No public comments. Councilwoman Gray made motion to approve Resolution 2018-5-2. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

- ADA Probation Fund 2101/$1,277/FICA & PERF: **opened 9:10 a.m./closed 9:10 a.m.** No public comments. Councilman Gray made motion to approve Resolution 2018-5-3. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

- Cumulative Capital Development Fund 1138/$100,000/Jail Recovery Pod: **opened 9:10 a.m./closed 9:12 a.m.** No public comments. Councilwoman Bledsoe made motion to approve Resolution 2018-5-4. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

- General Fund 1001/$360,000/4 Jail Officers/1 Probation Officer: **opened 9:10 a.m./closed 9:12 a.m.** No public comments. Councilwoman Bledsoe made motion to approve Resolution 2018-5-5. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

- Food and Beverage 7201/$150,000/Miscellaneous: **opened 9:12 a.m./closed 9:15 a.m.** No public comments. Councilwoman Gray made motion to approve Resolution 2018-5-6. Motion seconded by Councilwoman Vail. **Motion carried 7-0.**
Sheriff Pension Plan

Sheriff Mike Shepherd introduced Actuary Stan Brown who presented the Sheriff’s Pension Plan. The Council Members and Stan Brown discussed the Pension in detail. He said the fund has a target interest rate of 6.75% and is about 78% funded, which is comparable with other counties. He agreed with the Council that a 4% increase for each Merit Deputy is in line with the plan.

Replace Employee/Redistribute funds to other employee

Marcia Moore requested funds to be redistributed in the General Fund to accommodate an increase in Robin Spille’s salary to $34,791 in 2019. Councilman Sorrell made a motion to approve the request. Motion seconded by Councilwoman Gray. **Motion carried 7-0.** Auditor Lowder added that the Salary Ordinance will need to be amended.

Auditor request replace Bookkeeper/Assistant Bookkeeper Temp

Auditor Lowder requested permission to advertise the Bookkeeping position and asked to keep an Assistant Bookkeeping position until the new Bookkeeper is trained. Councilwoman Vail made a motion to approve the request. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

Our Brother’s Place Contract Amendment

Prosecutor Brent Eaton presented an amendment requesting an increase of $48,000 to the Brother’s Place Contract for an 18 month period, to be paid quarterly, which includes an additional 8 beds. This will cover the current contract to the end of the contract term. Councilman Shelby made a motion to approve the request as presented. Motion seconded by Councilman Fisk. **Motion carried 7-0.**

Probation Department

Josh Sipes asked for permission to advertise an additional $41,000 in the General Fund to cover 3 additional positions in the Probation Department. The Council Members gave a “thumbs up” to advertise the additional $41,000.

Prosecutor

Prosecutor Brent Eaton requested that the county continue to fund the STOP Grant by $33,249.97 until the Federal Budget is passed in 6 months. This will be paid back to the County by 12/31/18. Councilman Shelby made a motion to approve the request as presented. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

Prosecutor Eaton asked permission to replace Audrey Sullivan. Councilman Shelby made a motion to approve the request as presented. Motion seconded by Councilman Fisk. **Motion carried 7-0.**
Prosecutor Eaton asked to use funds from their part-time line to pay for vacation and comp time for Audrey Sullivan totaling $2,898.64. Councilman Shelby made a motion to approve the request as presented. Motion seconded by Councilman Fisk. **Motion carried 7-0.**

Prosecutor Eaton asked permission to redistribute $4,706 of Sullivan’s salary by adding these amounts to the following employee’s salaries: Tabitha Davis $2,000, Lisa Worthington $902, Jennifer Hoffman $902, Lisa Pugh $902. Councilman Shelby made a motion to approve the request as presented. Motion seconded by Councilwoman Bledsoe. **Motion carried 7-0.**

Prosecutor Eaton also asked permission to replace a Deputy Prosecutor who will be leaving soon. Councilwoman Gray made a motion to approve the request as presented. Motion seconded by Councilwoman Vail. **Motion carried 7-0.**

**Annual Jail Report 2017/Fund Transfer**

Major Brad Burkhart presented the Annual Jail Report. The Council Members agreed to review the Annual Jail Report, will vote to accept later. Major Burkhart requested to transfer $4,300 from the General Fund back into the Federal Equitable fund. Councilwoman Gray made a motion to approve the request as presented. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

**Additional Appropriation MVH Equipment $35K, Cum Bridge $50K**

Highway Engineer Gary Pool asked for additional appropriation of $35,000 to replace truck damaged due to fire. He also asked to advertise the ROW for Bridge 91. The Council Members gave a “thumbs up” to advertise both items as presented.

**Community Corrections approve Grant 8910 & Project Income 1122 begins 7/1/18**

Director Pat Powers announced he is are doing some reorganization because of the number of intakes and shifting duties around. He asked for permission to hire an additional Corrections Officer. Councilman Sorrell made a motion to approve his request to hire an additional Corrections Officer. Motion seconded by Councilwoman Gray. **Motion carried 7-0.** He also asked to increase the salaries of two administrative employees by $2,500 each, this will come out of the Project Income Grant Fund. Councilwoman Gray made a motion to increase these salaries. Motion seconded by Councilman Sorrell. **Motion carried 7-0.** The Council gave permission to advertise this additional $5,000 from the Project Income Fund.

Director Powers also presented the Budget Estimate for Community Corrections Grant Fund 8910, which is the same as last year, except that he moved $24,000 to Jail Treatment Services. The Budget Estimate for Project Income Fund 1122 was increased by $3,000 for Office Supplies other than that it is the same as last year. Councilman Shelby made a motion to approve the budget
estimate for the Community Corrections Grant Fund 8910 and Project Income Fund 1122 as presented. Motion seconded by Councilman Sorrell. **Motion carried 7-0.**

**MEA Properties, LLC-ERA and Tax Abatement**

Skip Kuker introduced Leslie Wagner with Ginovus who introduced Tony Miller, the owner of MEA Outdoors. He lives in Hancock County and this will be the third facility due to continued business growth. Councilman Shelby made a motion to introduce the MEA tax abatement as presented. Motion seconded by Councilwoman Bledsoe. **Motion carried 7-0.** Councilman Fisk made a motion to adopt the MEA tax abatement as presented. Motion seconded by Councilwoman Gray. **Motion carried 7-0.**

Skip Kuker presented Tax Abatement Compliances for the following:

- Reeve Properties LLC
- Peer Foods Group Inc.
- Indiana Becknell Investors, LLC
- Indiana Land Becknell Investors 2011 LLC
- MCB 108, LLC
- Indiana Automotive Fasteners, Inc.
- Commerce Industries, LLC (Thursday Pools, LLC
- Commerce Industries, LLC

Councilman Shelby made a motion to approve the tax abatement compliances as presented. Motion seconded by Councilwoman Bledsoe. **Motion carried 7-0.**

**Salary Ordinance Amendment 2018-5A**

Councilman Fisk made a motion to adopt the Salary Ordinance Amendment 2018-5A effective Jan. 1, 2018 as presented. Motion seconded by Councilman Shelby. **Motion carried 7-0.**

**2018 Additional Appropriation for Probation Staff/Jail Recovery Pod**

Josh Sipes announced that they received a Grant from the State Department of Corrections, effective 7/18 and asked for approval to appropriate $48,700. The Council Members gave a “thumbs up” to advertise this additional appropriation as presented.

**Budget Meeting with Department Heads**

President Bolander confirmed the salary increase will be $1,000 for each employee and the Department Head can distribute the increase at their discretion. Part time employees will receive a 2% increase per hour. The Council Members discussed the Sheriff’s Department Merit Deputies salaries and agreed they should receive a $2,000 salary increase per merit deputy.
Financial Advisor Greg Guerrettaz presented the Budget calculations to the Council Members and Department Heads. Deputy Auditor Dorothy Cheshier passed out the Budget instructions in duplicate to the Department Heads. She said the forms need to be completed in duplicate, signed and returned to her on or before by June 18, 2018. The Budget hearing is July 11, 2018 and they need to bring a copy of their Budget with them.

Councilman Shelby made a motion to adjourn at 11:31 a.m. Motion seconded by Councilman Sorrell. Motion carried 7-0.

Approved this day: May 9, 2018

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Attest: ____________________________

Robin D. Lowder
Hancock County Auditor