

Hancock County Board of Commissioner's Minutes

January 21, 2014

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens.

Auditor Robin D. Lowder was also present.

Hancock County Board of Commissioner's meeting began at 8:00 a.m.

Attorney Ray Richardson arrived at 8:32 a.m.

Hancock County Highway

Engineer Gary Pool appeared before the Hancock County Board of Commissioners to discuss the following:

Commissioner Stevens made a motion to establish engineer Gary Pool as the Primary for the INDOT ITAP website. Commissioner Armstrong seconded the motion. The motion carried 3/0.

The 2013 Annual Highway Report was submitted. Commissioner Stevens made a motion to approve the 2013 Annual Highway Report. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Gary Pool and Joe Copeland will be attending the County Bridge Conference January 22nd and 23rd. Mike Milsner and Joe Hollis will be in charge but Gary Pool will be in contact.

The FEMA Applications are almost completed.

The 600 W. from Broken Arrow Drive to U.S. 40 project will be fully allocated in 2016. Letting date is scheduled for November 2015 with construction in 2016.

The Engineer reported he will thoroughly check the roadway and Bridge near 700 W. and 500 W. where they meet 300 N. when the weather clears.

A "No Idle" policy for County Trucks on County property will begin in February. The Engineer feels there will be a savings of fuel and maintenance.

The Volvo Grader Hub was damaged. It failed while stripping ice. There is an anticipated cost of \$9,000. They are hoping to use refurbished parts.

The highway is working on updated Snow and Flood Policies.

Gary Pool requested guidance on lowest bid vs buying local products or services. The Commissioners suggested approaching local vendors to give them the opportunity to be competitive.

Common Construction Wage Hearing will be January 27, 2014. Susan Bodkin and Bill Hall will participate.

Commissioner Armstrong made a motion to appoint Gary Pool to the Common Construction Wage Committee. Commissioner Stevens seconded the motion. The motion carried 3/0.

Highway Budgets are still on track overall. There is some concern about overtime and the cost of truck supplies. Salt, sand and chloride are behind but if the snowing stops soon supplies will be sufficient.

The private contractors are sent out after we receive 4 inches of snow. The cost is approximately \$15,000.

The Commissioners signed the IRTC Voting Members Proxy; it was approved at a prior meeting.

Community Organization Active Disaster

COAD-Jim Peters appeared representing COAD. They formed August 20, 2013. Their objective in a disaster is food, hydration, clothing and shelter. They will even help people shelter their pets in a disaster. They work with groups such as Red Cross, United Way, Salvation Army, etc. They will help distribute and warehouse items. They will also move people around in a disaster instead of Sheriff's Personnel and Emergency responders. They also work with Emergency Management. They wanted to inform the Commissioners they had formed the organization.

Commissioner's Meeting recessed for Board of Finance Meeting at 8:44 a.m.

Commissioner's Meeting reconvened at 8:49 a.m.

Veteran Service Officer Annual Report

Veteran Officer-Robert Workman the county's Veteran Service Officer presented his Annual Report. He also discussed his need for Certification and his need to increase his hours from 8 hours a week to 20 hours. He also requested an increase in salary to \$25,000 a year.

Jail Doors Revision for Repair Cost and New Parts Cost

Jail Doors-The Sheriff presented a Revision for Repair Cost and New Parts Cost for Jail Doors from Crowder Detention. The cost is \$33,200. Commissioner Stevens made a motion to pay \$33,200 from the remainder of the 2011 General Obligation Bond. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Performance Bonds

Bond-Commissioner Stevens made a motion to release a Performance Bond, Monument and Markers, for Gateway Crossing L.L.C. Gateway Crossing Section 2 in the amount of \$5,250. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Bond-Commissioner Stevens made a motion to release a Performance Bond, Monument and Markers, for Gateway Crossing L.L.C. Gateway Crossing Section 2 in the amount of \$10,266. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Commissioner's Action Items

Minutes-Commissioner Stevens moved approval of the Commissioner's January 7, 2014 Minutes. Commissioner Armstrong seconded the motion. The motion carried. Commissioner's Stevens and Armstrong voted yea and Commissioner Towle abstained.

Minutes-Commissioner Stevens moved approval of the Commissioner's January 14, 2014 Minutes. Commissioner Towle seconded the motion. The motion carried. Commissioner's Stevens and Towle voted yea and Commissioner Armstrong abstained.

Claims-Commissioner Stevens made a motion to approve claims as presented Commissioner Armstrong seconded the motion. The motion carried 3/0.

Surveyor/Non-Navigable Streams/Pond Ordinance Change

Non-Navigable Streams – Susan Bodkin appeared before the Commissioners to ask how they want her to use the funds. It is mainly for log jams and there is \$25,000.00 in the fund. The Commissioners request that she review, prioritize and present the Commissioners with her recommendations.

Pond Ordinance 2006-4B – Susan Bodkin requested the Ordinance be amended to add the verbage, No individual or private ponds can be installed in an existing subdivision without approval. The Commissioners support the change and ask her to confer with Attorney Ray Richardson to prepare the amended Ordinance for them to review.

Corner Markings – Craig Williams has preformed the corner markings work for the County and will no longer be doing this work. Susan Bodkins wanted to clarify that the new person will need to carry their own insurance. The Commissioners confirmed that was correct.

Commissioner's Action Items

CIRTA Board – Commissioner Armstrong moved to appoint Dan Woo to the CIRTA Board for a two year term ending December 31, 2014. Commissioner Stevens seconded the motion. The motion carried 3/0. This appointment will replace Chuck Fewell

Redevelopment Commission – Commissioner Stevens moved to rescind the appointment of Shelton Oakes to the RDC Board at Mr. Oakes request. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Pioneer Cemetery – Commissioner Stevens moved to rescind the appointment of Leisa Harmon and appoint Jennifer Burke to a five year term ending December 31, 2019. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Capital Improvement Board – Commissioner Stevens moved that Hancock County will support the reappointment of Brenda Meyer's to the Capital Improvement Board. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Hancock County Board of Health – Commissioner Stevens moved to reappoint Dr. John Ritter and Susan Condo to a term ending December 31, 2017. Commissioner Armstrong seconded the motion. The motion carried 3/0.

County Website – There was a request by the public to put a link to weather information on the County website. The Commissioners do not feel there is enough room.

The County website and TV will be used to notify employees and the public when County offices are closed due to emergencies.

BZA Appointment (Board of Zoning Appeals) – Dee Carmichael is appointed to the BZA Board for a term ending December 31, 2018. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Commissioner's Budgeting Issues – Commissioner Stevens feels the Commissioners should be more active in budget issues and would like to have Greg Guerrettaz discuss this at the Commissioners meeting on February 4, 2014. The Commissioners agree.

Wagner Irwin and Scheele – Commissioner Stevens would like to get a proposal for job descriptions prepared for all County positions. The Commissioners agree to have the proposal prepared.

Cemetery Board – Nancy Leach of the board would like to move their trailer to the E.O.C. parking lot to have a more secure location. The Commissioners are in favor of this but it is subject to the E.O.C. director's approval.

Covered Bridge Certification – Commissioner Stevens moves there are zero covered bridges in Hancock County. Commissioner Armstrong seconded the motion. The motion carried 3/0.

The Covered Bridge Certification was signed by the Commissioners.

Community Correction/Surplus Cars

Community Corrections – Pat Powers appeared before the Commissioners to have two cars declared surplus. Commissioner Stevens declared surplus 2007 Ford Explorer VIN#1FMEU51K57UA30083 and 2005 Ford Crown Vic VIN#2FAFP71W05X115441. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Commissioner Stevens moved to allow the two surplus cars to be used as a trade in on the purchase of a 2013 Ford Escape with the difference to be paid from Project Income with an amount not to exceed \$19,400.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

Senior Services

Fourth Quarter Claims – Linda Hart appeared before the Commissioners for approval of the Fourth Quarter Claims. Commissioner Stevens moved approval of execution of the claim voucher in the amount of \$38,041.00. Commissioner Armstrong seconded the motion. The motion carried 3/0.

There was no further business.

The Hancock County Board of Commissioners meeting adjourned at 10:24 a.m.

Hancock County Commissioners

Commissioner Derek Towle, President

Commissioner Brad Armstrong, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder

Hancock County Auditor