

Hancock County Board of Commissioners
Regularly Scheduled Meeting
October 20, 2020

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Vice President Brad Armstrong, Commissioner Marc Huber, County Attorney Scott Benkie and Auditor Debra Carnes. Commissioner Jessup called to order the October 20, 2020 Hancock County Commissioners Board meeting at 8:01 AM.

Highway Updates

- Requested signatures for a consulting contract with SJCA Inc for Bridge 36; this is an INDOT reimbursement project.
- Commissioner Huber made a motion to enter into the consulting contract for Bridge 36 DES #1902793 with SJCA, Inc. in an amount not to exceed \$187,035. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Town of Shirley requested joint project for Pennsylvania Street.
- Annual bids are starting up. Some bids will carry over (liquid asphalt).
- Highway will mandate mask wearing for the morning meeting, since COVID numbers are increasing.
- Two separate property owners in Portalan Plains (eastside) have requested highway to remove drainage plug.
- Property owner on 1000 North requested assistance with two accidents in his yard and oil pan from one of the vehicles being left behind. The highway engineer requested police accident reports and pictures.
- 2020 Snowplow bids will be held over into 2021. Commissioners agreed to add Community Corrections to the snowplow bids.

RQAW Update on New Jail

- RQAW reported the jail is progressing on schedule.
- Community Corrections is nearly complete and should be finished by the October 19th.
- Commissioner Huber made a motion to allow for additional easement as requested for Vectren to run gas service to new jail facility pending approval from the Highway Department. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Sheriff's Update

- Discussed progress at the jail.
- Commissioner Armstrong made a motion to authorize the Commissioner President Jessup to approve up to \$7,500 of Miscellaneous expenses to complete the Community Corrections remodel to be paid out of the 2019 GO Bond. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Claims & Payroll

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Huber made a motion to approve the Commissioners minutes for October 6, 2020 and Executive Session minutes for October 6, 2020 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Accept Bonds for Surveyor

- Commissioner Huber made a motion to accept the cash bond from P&W Development for Toon MS for 8” tile in the amount of \$3,000. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the performance bond from Pulte Homes of Indiana, LLC for Oakcrest Monuments in the amount of \$15,968.75. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the cash bond deposit from Hancock Land Company, LLC for Overlook Sec 1&2 Monuments in the amount of \$2,200. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Ordinance for Increase in Veterans Burial Allowance Fee

The Auditor said the County Attorney requested a copy of the previous ordinance and there isn't one. Reached out to other Auditors across the state and they don't have one either. However, there is an Indiana code stating that the fee is to be set by ordinance. The County Attorney's concern was amending something already established. Commissioner Huber requested the County Attorney write an ordinance that supersedes any previous ordinance and clarified \$500 for burial and \$100 for the marker.

Rezone Request / Realife Church

- Director Area Planning Commission requested rezone for Realife Church for 9.1 Acres from CN to IN.
- Commissioner Huber introduced Ordinance 2020-10D amending the zoning for Realife Church at 5151 W US40 from B-1 (Business), CN (Commercial Neighborhood) and R2.5 (Residential) to IN (Institutional).
- Commissioner Huber made a motion to adopt Ordinance 2020-10D. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Senior Services

- Soon to be retiring Director of Senior Services introduced his replacement.
- Commissioners thanked the Director for his service to the County.

Year End Weed Report 2020

Weed & Mowing Department presented Commissioners with the Final Weed Report for 2020. Commissioners accepted the 2020 Final Weed Report

E-911 Services/Software Agreement / Exterior Annex Cameras / RFP Bids

- E-911 Director discussed security doors and cameras being installed. Requested approval to start locking side doors of Annex and require public to enter at front

doors (side and back door will be a security card swipe). Commissioners agreed after the election/voting season would be best.

- E-911 Director requested approval for the Services/Software Agreement.
- Commissioner Huber made a motion to enter into the E-911 Services & Software License Agreement with Indigital in an amount not to exceed \$19,635.18 to be paid out of the 2019 GO Bond with the intentions of being reimbursed from the Cares Act Fund. Commissioner Armstrong seconded the motion. **Motion carried 3-0.** The Director of E-911 noted next year will be paid out of Fund 1235 LIT Computer Maintenance.
- Commissioner Huber made a motion to approve Nelson Alarm to do the continuation of the cameras on the exterior of the Annex building in an amount not to exceed \$21,058 to be paid out of the 2019 GO Bond. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber received RFP's for E-911 workstations and read into minutes the below bids:
 - Dispatch Products Company ● \$136,665 ● \$132,901 ● \$132,799
 - Evans Designs ● \$179,603.84 ● \$177,769.18 ● \$213,466.12
 - Xybix ● \$147,040.96 ● \$147,061.72
 - Watson Furniture Group ● \$106,666 ● \$106,477.50
- Commissioner Armstrong made a motion to review and tabulate the quotes and the Director of E-911 will return with a recommendation. Commissioner Huber seconded the motion. **Motion carried 3-0.**

NASA 2021 Local Drug-Free Community Fund Dollars

- NASA representative presented Commissioners with the 2021 Local Drug-Free Community Fund Dollars.
- Commissioner Huber made a motion to approve the 2021 Local Drug-Free Community Fund Grant recommendation as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Discussed Employee Insurance Renewals & Benefits

- Walker Associates, Director of Employee Benefits discussed Insurance Renewals.
- Commissioner Huber made a motion to continue with Anthem Blue Cross as the Hancock County employee insurance plan. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to continue vision insurance plan with no rate increase. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Health Department Replacement Employee/ New Fund for IT Grant

- Health Department requested a new fund for an IT Grant and a replacement employee. Commissioners were supportive of the grant.
- Commissioner Huber made a motion to allow the Health Department to replace the vital records secretary position. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Janitorial Services Budget Transfer

Commissioner Huber made a motion to transfer \$18,000 from Building Maintenance to Janitorial Services to cover the shortfall due to additional cleaning for COVID-19. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

The Hancock County Board of Commissioners meeting adjourned at 11:05 AM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Brad Armstrong, Vice-President

Commissioner Marc Huber

Attest: _____
Debra Carnes, Hancock County Auditor