

Hancock County Board of Commissioners
Regularly Scheduled Meeting
November 15, 2021

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Commissioner Vice President Marc Huber, Commissioner Bill Spalding, Auditor Debra Carnes and County Attorney Scott Benkie. Commissioner Jessup called to order the November 15, 2021 Hancock County Commissioners Board meeting at 8:02 AM.

Claims & Payroll

Commissioner Huber made a motion to approve claims and payroll. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Spalding made a motion to approve the Commissioner minutes for November 2, 2021 and Council-Commissioner minutes for November 3, 2021 as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

2022 Holiday & Meeting Schedule

- Commissioner Huber said discussions are needed with Drainage Board to move meetings. Commissioner Spalding said we have discussed moving Solid Waste to a daytime meeting, but we would lose a couple of people, it would still be a quorum.
- Commissioner Huber made a motion to approve the 2022 Holiday and Meeting Schedule as presented, but still have discussion on moving Solid Waste and Drainage Board Meetings to Commissioners meetings on Tuesday. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Accept Bonds

- Commissioner Huber made a motion to accept the Performance Bond for Clayton Properties Group Inc., DBA Arbor Homes in the amount of \$12,675 for Heron Creek Phase 3 Section 3 erosion control (swales, seeding, rock dams and silt fence). Commissioner Spalding seconded the motion. **Motion carried 3-0.**

E-911 Office

- John Jokantas, Director of Communication for E-911 requested approval for out of state travel.
- Commissioner Huber made a motion to approve the out of state travel for Kelsey Kelly and Tawni Miller to attend the PATC Hostage I & II Class from 2/27/2022 through 3/5/2022. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Requested to surplus 68 Motorola Radios.
- Commissioner Huber made a motion to declare surplus the 2021 Surplus Radio List approximately 68 radios as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Discussed 9 new deputies and the need for additional radios; discussed requesting 9-15 additional radios from Economic Development.
- Discussed lateral transfer of vacation time for employees completing training. Commissioner Jessup said this could be ideal to have in place, if it saved thousands in training. Commissioner Huber said he didn't have a problem with it; the only problem is if you give vacation and they quit in the first year. He would be interested possibly on a per person basis for 1-2 weeks based on past work history. Commissioner Spalding said with State Police

when they take laterals you start at the beginning regardless of training and experience you bring; because you open pandora's box, but he is willing to take a look at it.

Highway Department

- Gary Pool (Highway Engineer) requested signatures for an INDOT grant for inspecting county bridges for \$220,000.
- Commissioner Huber made a motion to approve the grant from INDOT for county bridge inspection contract DES 2002460 reimbursement for \$220,000 worth of inspection work. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Requested President of Commissioners signature to update the Title 6 Implementation Plan for 3 new grant applications.
- Commissioner Huber made a motion to approve the Hancock County Title 6 Implementation Plan through 2027 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Memorandum of Agreement (MOA) between Federal Highway Administration and the Indiana State Historic Preservation Officer and Hancock County regarding 600 W for the project between 400 and 500 North, with a 200 page report saying basically we will not destroy any historic area.
- Commissioner Huber made a motion to approve the Memorandum Agreement between Federal Highway Administration and the Indiana State Historic Preservation Officer and Hancock County for DES #1702754 and DES #1802940 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber opened two additional bids for snow removal; Ground Control Services for the county lots snow removal per call out is \$1600 to salt the lots and drives are \$1,500 per call out for a total of \$3,100 per call out; the next bid is from JDE Maintenance LLC the parking lots are \$575 per plow, how it is written is confusing, Engineer Pool looked at it and will call to verify details.
- Commissioner Huber made a motion to accept Ground Control Services and JDE Maintenance LLC snowplow bids and request Engineer Pool get clarification on one and the County Attorney review for a decision at our next meeting. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Segment A on 600 W (between 300 & 400), the primary goal is to open this road between Thanksgiving and Christmas. Paving is complete and utilities have been moved. Rebar has been located, so the underground storage cover should be completed. Airport meeting is set-up for end of the month at the airport and Commissioners are invited to attend with the Airport Director.
- Segment B right of way is almost complete, so the project construction can begin in the Spring. The County Attorney added currently waiting for three appraisers to be appointed.
- New Palestine Segments are still underway, right of way purchases will begin next year; just adding new turn lanes and roundabouts to make the area safer.
- Pennsy Trail and US40; Engineer Pool has requested INDOT to allow Hancock County to have the Southside of the road to create a concrete barrier/buffer between or temporarily restripe the area for a couple hundred thousand dollars maximum which should allow the trails to connect.

Crossroad Engineers, PC Municipal Services

- Trent Newport, President of Crossroad Engineers presented information on his engineering company located in Beech Grove. They concentrate on transportation design, site development and inspections. They rely on the reputation of their work and do not have a marketing staff. He expressed as vested owners they take part in the day to day work.

- Commissioner Huber appreciated the small slow controlled growth and people in the field.

Facility Management

- Dean Mullins (Facility Manager) updated Commissioners on county buildings.
- Discussed the Fire Marshall charging \$75 fines for re-inspections, but the Prosecutors Office and Courthouse do not fall under the guidelines. The Prosecutors Office now has a fine for re-inspection. Commissioners expressed they did not want the fine paid. Auditor Carnes will inquire further.
- Commissioner Jessup said Johnson Control sent an email stating the lighting at the courthouse was not their Scope. Dean notified Commissioners Johnson Control requested to pick-up parts in Annex basement for Courthouse lighting; but he will hold on that request. Commissioner Huber said they said they were going to take care of the Courthouse lighting issue and now it is not in the Scope.
- Notified Commissioners Scott Reynolds will repurpose windows at Memorial Building for Johnson Controls Representative. Commissioner Huber asked for a confirmation email from Johnson Controls that they will pay for the windows. Dean agreed. Commissioner Spalding said he would prefer to cancel Johnson Controls and have another subcontractor complete the remaining work. Commissioner Jessup said it would take a lot of legal steps.
- Dean said carpets had to be cleaned on the second floor Annex Building and Gilliam Janitorial couldn't clean for 4-5 days, so Barry Eaton came in to clean the carpets. Shortly after Barry showed up and cleaned carpets, Gilliam Janitorial showed up and cleaned them again, so the area was cleaned twice. There will be two bills.

Purdue Extension

- Amber Barks, 4-H Youth Development Extension Educator requested signatures for the Purdue 2022 Contractual Services & date Amendment to MOU to accommodate 2022.
- Commissioner Huber made a motion to enter into the Contractual Services Agreement between Purdue University and Hancock County for the period of January 1, 2022 through December 31, 2022 in the amount of \$117,940. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve the amendment to the Memorandum of Understanding between Purdue University and Hancock County amending dates from June 30, 2021 to June 30, 2022. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Probation Department

- Josh Sipes, Chief Probation Officer requested approval for the 2022 Juvenile Detention Contract for 2,250 beds and a replacement employee.
- Commissioner Huber made a motion to approve the replacement of the employee for Adult Probation. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve the agreement with Juvenile Detention Center Services Contract for January 1, 2022 through December 31, 2023 for 2,250 beds for \$100/per bed not to exceed \$225,000 per year. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Gallahue Mental Health Center Update

- Dr. Allison Bordeaux, Executive Director of Operation/COO for Gallahue introduced Tondra Crum-Worley the Program Manager and Devon Jones, Regional Director of Operations. Gallahue representatives updated Commissioners on Gallahue updates. They were excited to work with Drug Court as well as Behavioral Health Court and continue to work with Probation, TK House and other organizations within Hancock County to help support the

behavioral health needs of Hancock County. Last year 630 Crisis Assessments were completed and 316 individuals were admitted. Commissioner Huber expressed he would like Gallahue to continue working with Hancock Health. Dr. Bordeaux agreed and has plans to meet with Hancock Health.

- Commissioners thanked Gallahue Mental Health for their continued support.

Building & Planning Department

- Mike Dale, Executive Director Building & Planning Department notified Commissioners American Legion Post 182 requested the county waive their filing fee of \$245 for special exception.
- Commissioner Huber made a motion to waive the Special Exceptions filing fee for American Legion Post 182 for \$245. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Accept Plat

- Commissioner Huber made a motion to accept the plat for Heron Creek Section 3.3 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Schwier Meeting Minutes

- County Attorney Benkie said there will be no decision on the Schwier meeting minutes today.

Resolution 2021-11-4 Expansion West Allocation Area (Mt. Comfort Corridor)

- Commissioner Huber introduced Resolution 2021-11-4, a resolution of the Hancock County Board of Commissioners regarding approval of expansion of the Mt. Comfort Corridor Economic Development area and creation of west allocation area.
- Commissioner Huber made a motion to adopt Resolution 2021-11-4 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Dedicate ROW

- Commissioner Huber made a motion to accept 35' dedicated half ROW (off 400 East) and 50' half ROW (off 600 North) for Fuller Minor Subdivision. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept 35' dedicated half ROW for Silver Creek Meadows Minor Subdivision (along Morristown Pike). Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Resolution 2021-11-5 GO Bond 2021

- Commissioner Huber introduced Resolution 2021-11-5, a resolution of the Hancock County, Indiana making a determination of need for public safety projects, approving the issuance of General Obligation Bond of the county and taking related actions basically for the remodel of the existing jail and Community Corrections building.
- Commissioner Huber made a motion to adopt Resolution 2021-11-5 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Mt. Comfort Corridor Plan

- Jim Rawlinson with Veridus Group is project managing for the coalition. Veridus has been working on the Mt. Comfort Corridor Plan for a year now with the support of Hancock County Planning Commission. Mary Gibble with the Hancock County Community Foundation is a partner on a Steering Committee working diligently on planning for growth at Mt. Comfort Corridor.

- Town of Cumberland, Town of McCordsville, Hancock Health, NineStar Connect, Community Foundation, ACDC, Airport Authority, schools, churches and private sector folks participated in the Mt. Comfort Corridor Plan. Last August, Veridus was brought on as Project Manager, then Thomas P. Miller was hired to complete the housing plan and Stantec for the land use plan. This is not a zoning plan; it is a big picture where we should push development and what kind of development.
- Corridor recommendations were as follows; Create overlay district, pursue target industries, workforce development, address housing gap and continued corridor management. All information is available on <https://mountcomfortcorridor.com/>
- Jack Woods, Senior Project Consultant with Thomas P. Miller & Associates discussed housing growth.
- Commissioner Spalding likes the Mt. Comfort Corridor Plan. Commissioner Huber likes the plan, it falls in with what we are trying to do; but he questioned the difference of light industrial versus premier industrial. Mr. Rawlinson said light industrial is what you are seeing now with big box buildings; Premier Industrial is lower intensity for the community, more office space for the light industrial.
- Commissioner Huber asked how does this tie into the Comprehensive Plan. Director Dale said the Mt. Comfort Corridor Plan will be referenced with the New Comprehensive Plan. Director Dale confirmed there should be no conflict and if so the New Comprehensive Plan will prevail.
- Commissioner Spalding made a motion to endorse the Mt. Comfort Corridor Plan as presented from Veridus Group. Commissioner Huber seconded the motion. Commissioner Huber said for the record the Comprehensive Plan will supersede the Mt. Comfort Corridor Plan when it is finalized. **Motion carried 3-0.**

Hancock County Community Foundation

- Mary Gible with the Hancock County Community Foundation offered to serve as the local grant making organization and provide guidance as deemed necessary. The Foundation has served Hancock County for 30 years and would like to assist with grants. Commissioner Huber liked Option 3 with checks being written by the county. Commissioner Spalding agreed with Commissioner Huber, we can give Community Foundation something that your organization is prepared to handle and will assist Commissioners at the same time.
- Ms. Gible discussed the Letter of Intent questions for receiving grant funds and timelines. Recourses are in place if funds were not spent within the allotted timeframes. Auditor Carnes noted all emails and documentation will be needed to show proper steps were taken.
- Commissioner Huber made a motion to approve 20% of the ARPA funds to be used for a nonprofit grant cycle managed through the Hancock Community Foundation and to be submitted to the State Board of Accounts on our plan with the understanding that 2% of granted funds will be the fee from the Community Foundation, contingent on applicants meeting requirements of ARPA Plan. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Ms. Gible clarified the letter of intent will go live December 1 and Hancock County is adopting option #3. Commissioner Huber said as long as legal reviews and an agreement is in place.

Infrastructure Information Standard Operating Procedure

- John Milburn, GIS Coordinator requested approval for updates to the Hancock County Access to Critical Infrastructure Information Standard Operating Procedure.

- Commissioner Spalding made a motion to approve the Hancock County Access to Critical Infrastructure Information Standard Operating Procedure as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Fire Protection Services

- Commissioners reviewed the Jacob-Dietz proposal and detailed coverage.
- Sheriff Burkhart asked if fire extinguishers in vehicles could be included. Commissioners agreed to include all fire extinguishers. Commissioners noticed highway and sheriff's department were not included. Commissioner Huber requested a simplified 2 page document with a cost for all extinguishers, hoods and all inspections.

READI Grant Information

Jack Woods, Senior Project Consultant and Tom Miller with Thomas P. Miller & Associates updated Commissioners on the READI Grant process. A presentation is scheduled for December 1st at 2 PM.

RQAW Update on New Jail

- Dustin Frye, Director of Construction Services for RQAW reported the jail continues to progress on schedule. They are in the process of reviewing the punch list.
- Commissioner Huber inquired if the sewer line issue has been addressed. Director Frye said Garmong denied any involvement; Garmong has ask another contractor involved but has not heard back.
- County Attorney Benkie said the DLZ contract is final and ready to sign.
- Director Frye introduced the DLZ group handling the renovations at the Community Corrections and the old Jail. Study/reports from RQAW have been distributed to DLZ for review. Today the group will tour Community Corrections and the old Jail to see the buildings involved. Facility assessments will be completed in the next few days and then they will meet with the various groups utilizing the areas to discuss needs.
- Commissioner Huber mentioned Prosecutors Office, Probation Department, Judges and Community Corrections as groups to meet with. Commissioner Jessup suggested discussions for reassessment of Community Corrections to see if it would need to be renovated or stay where it is at. Commissioner Huber would like to plan for at least 15-20 years.
- The DLZ representative would like to validate and confirm the RQAW report is still accurate. Commissioner Jessup would like to have everyone in the room to confirm accuracy. Due to time constraints, Commissioners and DLZ preferred the meeting to be November 30th. Commissioner Jessup said this involves multiple buildings not just Community Corrections and the old Jail. Director Frye will reduce the 200 page document to 40 pages for the group to review and send to the Auditor's office for distribution along with an agenda.
- December 30th at 10:30 AM, the next Commissioners meeting, DLZ and departments will begin preparations to meet and discuss renovations for county buildings.

Memorial Building Gymnasium Request

- Commissioner Jessup has Director Jokantas looking into key card access for the Memorial Building, but this would take 1-2 months complete. Also, he discussed re-keying all of the locks in the buildings due to various floating keys.
- Commissioners agreed they would find someone to let him in and out of the building or issue a key card.

Sheriff's Department

- Sheriff Burkhart requested a signature. Madison County Sheriff's Department due to a new law are required to send surrounding counties a letter requesting interest in building a

regional jail when adding a new jail in their county. If not interested, a Council and Commissioner signature are required.

The Hancock County Board of Commissioners meeting adjourned at 12:10 PM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Marc Huber, Vice-President

Commissioner Bill Spalding

Attest: _____
Debra Carnes, Hancock County Auditor