

**Hancock County Board of Commissioners**  
**Regularly Scheduled Meeting**  
**November 2, 2020**

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Vice President Brad Armstrong, Commissioner Marc Huber, County Attorney Scott Benkie and Auditor Debra Carnes. Commissioner Jessup called to order the November 2, 2020 Hancock County Commissioners Board meeting at 8:00 AM.

**Highway Updates**

- Added Community Corrections and the new jail to the county property snow removal list (updated contracts should arrive soon).
- Advertising for yearly bids will start soon. Snowplow bids will be held over this year.
- Receiving many calls for road closures after hours. The sheriff is unable to close roads on weekends or after hours and highway does not have 24/7 employees. Highway will purchase and leave with E911 smaller folding “road closure” signs. The highway engineer requested incentive packages for employees that volunteer after hours.
- RAB at 500 W and 300 S is underway.
- Segment A and Pennsy Trail construction starts next week and the highway engineer is preparing a thank you note to the Governor’s office for the loan to MPO.
- RAB construction for 600 W to 500 W on Pennsy Trail has started.
- In the process of applying for the following grants; 300 N (west of 600 W), Bridge 85 and Bridge 146.

**Claims & Payroll**

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

**Commissioner Minutes**

Commissioner Huber made a motion to approve the Commissioners minutes for October 20, 2020 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

**Ordinance 2020-11A Increase Veterans Burial Allowance Fee**

- Commissioner Huber introduced Ordinance 2020-11A Authorizing an Increase in the Veterans Burial Allowance Fee as follows; \$100 for the marker and an additional \$500 for burial expenses for a total of \$600 effective January 1, 2021. In addition, remove Hancock County Council signatures from the Ordinance and change the date from October to November.
- Commissioner Huber made a motion to suspend the rules and allow for adoption on same day as introduction for Ordinance 2020-11A. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

- Commissioner Huber made a motion to adopt Ordinance 2020-11A. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Ordinance 2020-11B New Fund for IT Grant for the Health Department**

- Commissioner Huber introduced Ordinance 2020-11B Establishing the Cares Act IT Funding Fund 8957.
- Commissioner Huber made a motion to suspend the rules and allow for adoption on day of introduction for Ordinance 2020-11B. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to adopt Ordinance 2020-11B. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **E-911 Request**

- E-911 Deputy Director requested approval for Dell laptops from Dell EMC.
- Commissioner Huber made a motion to accept the quote from Dell EMC for 4 laptop computers and 1 docking station in the amount of \$7557.19 to be paid out of E911 CCD with the intent to be reimbursed from the Cares Act. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- E-911 Deputy Director requested approval for RCN Technologies for the backup mobile center project.
- Commissioner Huber made a motion to accept the quote from RCN Technologies for equipment and hardware to allow for the E911 backup mobile center project in the amount of \$5,889.88 to be paid out of the E911 CCD with intent to be reimbursed from the Cares Act. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- E-911 Deputy Director requested approval for \$1,249.65 for AV equipment for the Public Information Officer to add professionalism, assist with less stress and assist the Sheriff's Department with public announcements.
- Commissioner Huber made a motion to allow an amount not to exceed \$1,250 to be paid out of the E911 CCD for AV equipment to assist with the public information officers' duties. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **RQAW Update on New Jail**

RQAW reported the new jail is progressing on schedule.

#### **Gallahues' 2020 Health Report**

- Gallahues' Director of Operations presented Commissioners with the 2020 health report and introduced the Program Manager. The Program Manager updated Commissioners on progress through the year.
- Commissioner Armstrong made a motion to accept Gallahues' 2020 Health Report as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

#### **Superior Court 1 Judge**

- Judge Davis requested to begin interviews for staff effective January 1<sup>st</sup> when he takes office.

- Commissioner Armstrong made a motion to authorize Judge elect Davis to interview and acquire staff for January 1<sup>st</sup> start date. Commissioner Huber seconded the motion. **Motion carried 3-0.**

#### **Senior Services Third Quarter Claims**

- Director of Senior Services requested approval for Third Quarter Claims.
- Commissioner Huber made a motion to approve the Third Quarter request from Senior Services for the county to be the pass through for \$116,808. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

*Commissioner Jessup left the meeting at 9:35 AM.*

#### **Sheriff's Department**

- Requested approval for disinfecting machines at the jail, one large and two small sizes.
- Commissioner Armstrong made a motion to approve the invoice from Command Sourcing, Inc. for disinfecting machines not to exceed \$55,000 to be paid from the 2019 GO Bond, with the desire to be reimbursed from the coronavirus relief fund. Commissioner Huber seconded the motion. **Motion carried 2-0.**

**The Hancock County Board of Commissioners meeting adjourned at 9:45 AM.**

#### **Hancock County Commissioners**

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Commissioner John Jessup, President

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Commissioner Brad Armstrong, Vice-President

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Commissioner Marc Huber

Attest: \_\_\_\_\_  
Debra Carnes, Hancock County Auditor