

Hancock County Board of Commissioners
Regularly Scheduled Meeting
December 21, 2021

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Commissioner Vice President Marc Huber, Commissioner Bill Spalding, Auditor Debra Carnes and County Attorney Scott Benkie. Commissioner Jessup called to order the December 21, 2021 Hancock County Commissioners Board meeting at 8:05 AM.

Highway Department

- Gary Pool (Highway Engineer) requested BOC signatures for Bridge 57 to release the bid near the campgrounds by I-70 as advertised.
- Penny Trail US40 is advertised and should begin in January.
- Requested a line item for Senior Services.
- Commissioner Spalding read into minutes the following bids;
 - Duncan Robertson Inc, large equipment (excavator) \$130/hr, small equipment (truck-trailer) \$50/hr, skilled labor \$50/hr
 - Trisler Construction, Lowboy tractor-trailer \$110/hr, pickup-trailer \$115/hr, tool truck \$90/hr and skilled labor \$68/hr, excavator \$140/hr
 - Leonard Excavating, excavator \$125/hr, Lowboy tractor-trailer \$100/hr, tool truck \$45/hr and skilled labor \$32/hr
 - New Point Stone, #53 Stone \$9.50/ton and #11 & #12 Stone \$14.70/ton
 - Irving Materials, #53 & #73 Stone \$11.50/ton, #11 Stone \$17/ton
 - US Aggregates, #11 Stone \$17.85/ton, #53 Stone \$7.80/ton
 - Harvest Land, 87 E10 Plus flex price \$2.5547 and a fixed price of \$2.6514, 90 Plus flex price \$2.8547 and fixed price is \$2.9758, diesel fuel on road flex price of \$3.0129 and fixed price of \$2.9955, winter on road diesel \$3.0329 and fixed price of \$3.0155, off road blend at a flex price of \$2.4859 and fixed price of \$2.4688, winter off road diesel flex price at \$2.5059 and fixed price of \$2.4888
 - National Industrial Maintenance, \$1.47 per linear foot of roadway for joints and cracks
 - All Star Paving, \$1.58 per linear foot of roadway for joints and cracks
 - Evans DBA Edco, crack seal \$.90 per linear foot of roadway for joints and cracks
 - American Pavements, crack seal \$.775 per linear foot of roadway for joints and cracks
 - Gridlock Traffic Systems, \$98,630.80
 - Accurate Striping Inc, \$90,490.80
 - IN Traffic Services, \$82,851.34
 - HEI-Way, cold mix \$132/per ton
 - CGS Services Inc, #11 Stone \$12.00/ton
 - CGS Services Inc, base mix asphalt \$47.85, intermediate mix \$50.85, surface mix \$53.10, dump truck \$97.50
 - Stoops Freightliner, single axle dump truck \$164,100 less the \$10,000 trade-in, for a final of \$154,100.
 - Stoops Freightliner, single axle dump truck \$154,100 less the \$10,000 trade-in, for a final of \$144,100.
 - Civalcon, 14G 12" Pipe \$24.75, 6X4 Concrete Box \$660.57,
 - Arbor Tree Company \$350/hr
 - Asphalt Materials Inc., RS2 \$2.104 /per gallon, AE90S \$2.224/per gallon, AEF \$1.904 per gallon.

- Commissioner Huber made a motion to accept the bids and request the Highway Engineer review and return with a recommendation later in the meeting. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Engineer Pool returned after bids were reviewed.
- Commissioner Huber made a motion to approve the bids from Duncan Robertson and Leonard Excavating for B2 and B4 equipment. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the bid from CGS Services for the HMA and the triaxle. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the bid from Stoops Freightliner for the single axle dump truck for \$154,100 less the trade-in of \$10,000 for a net amount of \$144,100. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve the quote from Indiana Traffic Services for pavement markings and striping in the amount of \$82,851.34. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept bids from US Aggregates and New Point for aggregate as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve fuel quote from Co Alliance Co-op for 87 gas \$2.6514 fixed, diesel on road fixed \$2.9955 and 90 octane fixed is \$2.9758 excluding the Sheriff's Department. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve American Pavement Inc. for crack seal in the amount of \$.70 per linear foot as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve the quote from Civil Con for piping structures. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to approve the quote from Arbor Tree for tree removal at \$350/hr. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the bid from Asphalt Materials Inc for liquid asphalt as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Janitorial Quotes

- Commissioners discussed the janitorial quotes for county buildings.
- Commissioner Huber read into minutes the janitorial quotes; Gilliam \$9,512.21 per month, Office Pride \$12,672 per month, Corvus \$15,810 per month, Coverall \$16,594 per month.
- Commissioner Spalding made a motion to accept the low bid from Gilliam \$9,512.21 for janitorial services per month for all buildings covered under the bid for Hancock County in 2022. Commissioner Jessup said, note this does not include the new jail, which will be added later. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Facility Management

- The Facility Manager confirmed Jacob-Dietz will begin RSQ flow test for sprinklers.
- Commissioner Spalding made a motion to allow Jacob-Dietz to do a flow test on the sprinkler systems at the beginning of the year. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Discussed Johnson Controls, the Memorial Building and noted Greenfield Glass has called four times. Discussed Courthouse lighting issues.

Best Way Disposal

- Rachael Scott with Best Way Disposal discussed pricing for county building trash disposal. Total pricing for all county buildings is \$2,021.50 per month.
- Commissioner Spalding asked for Ms. Scott to return at the next meeting with the bid adjusted removing taxes and adding the new jail.

DLZ Remodel Design & Planning Update

- Jay Trauring with BW Construction and Phil Wink with DLZ updated Commissioners on the facility assessment.
- Commissioner Jessup asked documents to be forwarded to the Administrative Assistant to share with Department Heads involved in the project.

Planning Commission & Zoning Appeals Board Members

- Mike Dale, Executive Director for Planning Commission reviewed Board Members for Planning Commission and Zoning Appeals.
- Planning Commission has three reappointments; annual Commissioner appointment, Mike Long will continue, Tom Nigh has asked to resign and will need replaced.
- BZA Board member Dee Carmichael has asked to resign.

Exeter Rezone Request

- Mike Dale, Executive Director for Planning Commission explained the Planning Commission forwarded this request to rezone 40 acres from A to IBP without a favorable or unfavorable recommendation. There were 32 plus remonstrances regarding this project. Attorney for Exeter discussed the Exeter project and presented Commissioners with documents for their review. The Commitments presented addressed concerns expressed by neighbors. A representative from Exeter was present to address Commissioners questions.
- Commissioner Jessup asked if anyone wishes to speak.
- Remonstrators spoke against the Exeter rezone request.
- Commissioner Spalding made a motion to approve the Exeter rezone of 40 acres from Agricultural (A) to Industrial Business Park (IBP) at the northeast corner of 300 N and 400 W subject to the written commitments that were presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Spalding introduced Ordinance 2021-12C, amending Hancock County zoning Ordinance 2007-1B rezoning the area from Agricultural (A) to Industrial Business Park (IBP).
- Commissioner Spalding made a motion to adopt Ordinance 2021-12C. Commissioner Huber seconded the motion. **Motion carried 3-0.**

E-911

- John Jokantas, Director of Communications for E-911 reminded Commissioners he will need new appointments for the Emergency Operations Center Management Board.
- Reminded Commissioners he has about \$2,400 left in Furniture line of 2019 GO Bond. Discussed the need for 6 desks in the back-up center and new TVs.
- Commissioner Huber made a motion to approve the \$3,600 purchase of the desks for the E-911 backup center and an amount not to exceed \$2,400 for TV replacement at the EOC to be paid from the 2019 GO Bond. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Discussed policy for lateral transfers. Commissioners will review and consider affects to other departments.

Accept Plat/Easement Vacation

- Commissioner Huber made a motion to accept 25' half ROW for Meadow Lake Village Major Subdivision Section 4 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Discussed easement vacation for Overlook, Section 3. Commissioner Jessup noted it does not affect any adjacent property owners. County Attorney Benkie said a letter from attorney or affidavit could suffice.

Hospital Gateway Project/Dedicate ROW Approve Plat/Agreement

- Harold Gibson, Surveyor presented Hancock Gateway Park Phase 2 Section 1 record plat for approval and acceptance of ROW and for vacation of easements that were replated as ponds were moved into the original plat. Also he presented a Performance Bond Agreement for the public improvements that are yet to be installed.
- Commissioner Huber made a motion to approve the Hancock Gateway Park Phase 2 Section 1 secondary plat as presented along with the Performance Bond Agreement as well as the Performance Bond. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Schwier Rezone

- Harold Gibson, Surveyor requested Planning Department waive filing fees due to unusual circumstances. Executive Director Dale clarified there is a refund due to reduction in acreage.
- Commissioner Spalding made a motion on the Ronald Schwier second amended petition to waive the fees and approve a refund in the amount of \$620. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Community Corrections

- Wade Kennedy, Executive Director introduced Penny Hunt, Office Manager to explain changes with IDOC Grants/Ordinance for IDOC Grant Funds.
- Director Kennedy inquired on the new janitorial services for Community Corrections. Commissioner Jessup requested the Admin Assistant have Gilliam Janitorial contact Community Corrections.

Emergency Management

- Misty Moore, Director of Emergency Management discussed 3 grants she received.
- Commissioner Huber made a motion to accept Emergency Management Performance Grant Salary in the amount of \$44,677.50 and the Emergency Management Performance Competitive Grant in the amount of \$9,169. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Finalizing the name change to Hancock County Homeland Security effective for 2022.

COVID Illness Policy

- Dr. Sharp, Health Officer confirmed the Health Department does not have a county COVID response team or protocol.
- Commissioner Spalding confirmed Dr. Sharp advised county employees should follow CDC guidelines. Dr. Sharp agreed. Commissioner Huber recommended adding the CDC link to the website. Auditor Carnes said this can be added to the county website.
- A citizen asked if there will be a mandate for vaccines in Hancock County. Commissioner Jessup on the record stated he will not mandate vaccines.

READI Grant Information

- Tom Miller with Thomas P. Miller & Associates updated Commissioners on the READI Grant process. Hancock County was awarded \$5 million for the READI grant.
- Commissioner Spalding introduced Ordinance 2021-12D an ordinance establishing the READI Grant Fund 9114.
- Commissioner Spalding made a motion to suspend the rules and allow for adoption on day of introduction Ordinance 2021-12D. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Spalding made a motion to adopt Ordinance 2021-12D. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Claims & Payroll

Commissioner Spalding made a motion to approve claims and payroll as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Spalding made a motion to approve the Commissioner minutes for December 7, 2021 and Commissioners-Council minutes for December 7, 2021 as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Door Access Cards

- Commissioners discussed door access cards and keys to county buildings.

2022 Meeting Schedule

- Commissioners reviewed the 2022 meeting schedule.
- Commissioner Spalding made a motion to accept the 2022 Holiday/Meeting Schedule as presented with two changes 1) Board of Commissioners starting at 8 AM and 2) Drainage Board meetings first Tuesday of the month at 8 AM. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Ordinance Establishing Asset Capitalization & Inventory Policies

- Commissioner Spalding introduced Ordinance 2021-12F establishing Asset Capitalization & Inventory Policies.
- Commissioner Spalding made a motion to suspend the rules on day of introduction for Ordinance 2021-12F. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Spalding made a motion to adopt Ordinance 2021-12F. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Ordinance Redistricting in Hancock County

- Commissioner Spalding introduced Ordinance 2021-12G for Redistricting in Hancock County. Commissioner Jessup noted only precinct G4 went from District 2 to 3 to get below the 10% variance threshold.
- Commissioner Spalding made a motion to suspend the rules and adopt Ordinance 2021-12G on day of introduction. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Spalding made a motion to adopt Ordinance 2021-12G. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Ordinance Establishing IDOC Alternating Grant Funds

- Commissioner Spalding introduced Ordinance 2021-12E establishing the Indiana Department of Corrections alternating grant funds 9121, 9122, 9123, 9124, 9125, 9126.
- Commissioner Spalding made a motion to suspend the rules and allow for adoption on day of introduction Ordinance 2021-12E. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Spalding made a motion to adopt Ordinance 2021-12E as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Ordinance Establishing the Hancock County Parenting Program Grant Fund 9120

- Commissioner Spalding introduced Ordinance 2021-12H establishing the Hancock County Parenting Program Grant Fund 9120.
- Commissioner Spalding made a motion to suspend the rules and adopt on day of introduction Ordinance 2021-12. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Commissioner Spalding made a motion to adopt Ordinance 2021-12H as presented. Commissioner Huber seconded the motion. **Motion carried 3-0.**

FSG Proposed Agreement

- Commissioner Jessup said the proposed agreement is for the Revenue Bond for E-911 not to exceed \$25,000.
- Commissioner Spalding made a motion to accept the agreement with FSG Corp in connection with the proposed E-911 Revenue Bond Series 2022 in an amount not to exceed \$25,000 to be paid out of bond proceeds. Commissioner Huber seconded the motion. **Motion carried 3-0.**

Board Appointments

- Commissioners reviewed board appointments.

Target Balances

- Commissioner Jessup said he would like for Council to update the target balance resolution.
- Commissioner Jessup suggested discussion with the Financial Advisor changing whatever methodology is being used to allow the General Fund to grow.
- Commissioner Jessup said this board has asked over the last 6 years for Sheriff's Deputies, Fire Department assistance and school assistance.
- Commissioner Jessup would like Council to have a new resolution pass. The target balance resolution should reflect appropriate balances. Further, he requests adding LIT Correctional Fund 1233, LIT Correctional Sub Fund 1234 and LIT PSAP Fund 1235 to the target balance resolution.
- Commissioner Huber asked if the Financial Advisor should come to the January 20th meeting to discuss sustainability's. Commissioner Jessup agreed.

Economic Development Agreements (EDA's)

- Commissioner Jessup said the EDA for Exeter's 2 buildings on 500 N has been reviewed by the county attorney and are complete. The Exeter EDA would bring into Economic Development \$4,583,780 over the next ten years.
- Commissioners discussed an Ordinance to create an Economic Development Agreement Fund specifically for schools and public safety. Auditor Carnes will investigate into steps to establishing an Economic Development Agreement Fund.

- Commissioners discussed approving multiple buildings and an EDA for each building with an 18 month cut-off clause, which can be extended with Board of Commissioners approval.
- Commissioner Huber made a motion to enter into an EDA with Exeter for building 1 & building 2 on 500 N with the following changes; the EDA be split into separate agreements one for Building 1 and one for Building 2; then an 18 month sunset clause is added to each that the agreement become null and void if construction has not commenced in 18 months subject to county attorney legal review and Barnes & Thornburg review; giving Board President Commissioner John Jessup authority to sign those agreements subject to legal review and Exeter executing the agreement. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Commissioner Spalding left the meeting at 1:25 PM.

Reschedule Board of Commissioners Meeting

- Commissioner Jessup made a motion to reschedule the January 18, 2022 Board of Commissioners meeting to January 20, 2022 at 8 AM in the Commissioners Court. Commissioner Huber seconded the motion. **Motion carried 2-0.**

The Hancock County Board of Commissioners meeting adjourned at 1:46 PM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Marc Huber, Vice-President

Commissioner Bill Spalding

Attest: _____
Debra Carnes, Hancock County Auditor