

Hancock County Board of Commissioners
Regularly Scheduled Meeting
December 3, 2020

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Vice President Brad Armstrong, Commissioner Marc Huber, County Attorney Scott Benkie and Auditor Debra Carnes. Commissioner Jessup called to order the December 3, 2020 Hancock County Commissioners Board meeting at 9:04 AM.

Highway Updates

- Highway Engineer requested to carryover last year's snow contracts for private contractors for neighborhoods and he noted Dean handles the county property.
- Commissioner Huber made a motion to approve the carryover for snow removal contracts for county subdivisions for the 2020 rate being carried over to 2021. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- December 15th Commissioner meeting will review bids for 2021. The 2021 bids will be accepted at the December 29th meeting.
- Vacation carryover is needed this year, but all leave is to be used by end of 2021. Vacation carryover will assist with time off in January if needed for COVID.
- Updated COVID policies at Department of Labor's request. Employees scan temperature when arriving and they are asked if they have symptoms. Employees are requested to wear masks at all times.
- 200 N and 400 E intersection 4-way warrant; This will become a 4 way stop next year.
- Requested six computers be declared surplus.
- Commissioner Huber made a motion to declare surplus of six old computers from Highway Department. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Paul Durham is being promoted to foreman in day-to-day operations.
- Friday, December 4th at 4PM a memorial service at Earlywine for Mr. Milner.
- Interviewing new crew leaders.
- Possible warrant needed at 350 W & 200 N.
- Commissioner Armstrong concerned with dead tree in ROW between 700 & 800 W on 400 N. Highway Engineer will check into this further.

Hunting on County Property

Commissioner Armstrong questioned allowing public to hunt on County Property. Commissioners agreed this is not something they want to pursue due to liability issues.

Maintenance Update

- Requested approval for Smiths Bell & Clock to replace the lights for \$2,885.
- Commissioner Armstrong made a motion to approve Smiths Bell & Clock to install new LED lights in the clock tower not to exceed \$2,885 to be paid out of the 2019 GO Bond. Commissioner Huber seconded the motion. **Motion carried 3-0.**
- Community Corrections roof tops; talked to a construction manager and he will check into and get back with a quote later today.
- Insulation and weather stripping for the County Buildings will begin December 8th to December 17th.
- Commissioners discussed a proposal for the Memorial Building boiler replacement. A Smith boiler split system for AC & Boiler was recommended.

RQAW Update on New Jail

- New Jail is progressing well.
- Community Corrections parking lot striping almost complete. Wiring, locks, battery back-up have been completed. In the process of locating a door sweep for the women's dorm and window tinting will take place next week. Community Corrections is pretty much finished.
- The Sheriff said inmates cannot be in the Community Corrections building when the air handlers are installed on the roof.
- Auditor was given RQAW Change Order Contract original.
- Garmong has requested snow plowing for the new road at the jail. Commissioners questioned if the road was officially a county road now? Commissioner Jessup confirmed it is a county road. Commissioners will notify Highway the jail road is a now a county road and will require snow plowing. RQAW's Director will instruct Garmong not to park on a county road or place construction materials on the road.

Circle Design Invoices

Auditor clarified invoices for August and September from Circle Design for chillers was for design for the Annex Building and are to be paid from 2019 GO Bond. Commissioners agreed.

Commissioner Minutes

Commissioner Huber made a motion to approve the Commissioners minutes for November 17, 2020 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Claims & Payroll

Commissioner Huber made a motion to ratify approval of claims and payroll by Commissioner Jessup to sign on November 30th. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

E-911 Part-time Employees

- E-911 Director requested Commissioners surplus 63 radios.
- Commissioner Huber made a motion to declare surplus of 63 old E-911 XTS radios as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Director expressed interest from Henry County fire department for 58 of the radios and was not familiar with process for surplus items. Based on current auction sites the radios sell for \$100 and sometimes more. The radios are 11-16 years old, but still functional for fire departments. County Attorney clarified offer as surplus for anyone that wants one, you set the price. The Director thought there was a state law stating that municipality could sell to municipality as long as it did not go over \$5,000 for a single item. Commissioners wanted to verify this is legal and follow-up at the next meeting. County Attorney said he will coordinate with E-911 Director to find legalities associated with surplus county items.
- The Director requested two replacement employees.
- Commissioner Huber made a motion to approve replacement for two E-911 public safety dispatchers. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- The Director thanked Marcia Moore for the grant to replace cameras in the basement for the election process.

Circuit Court Hearing Impaired Request

- Circuit Court Judge thanked Commissioner Armstrong for his 12 years of service to the county and said he will be greatly missed.

- The IT Director was presented information for the hearing impaired request for the Courts. He explained the system is wireless and comes with four headsets. One courtroom is \$3949, two are \$7889, three are \$11,847, four are \$15,000 and \$20,000 for all five courts. The courts have money for almost three systems to use. The Director received complaints about not being able to hear in the courtrooms. The CASA Director expressed the need for the hearing impaired courtroom request.
- Commissioner Huber made a motion approve the purchase of hearing impaired systems for the three courtrooms at the courthouse and for the Commissioners Courtroom in the Annex with the total purchase price of \$15,797.15; \$10,000 to be paid out of the Courtroom Maintenance and \$5,797.15 to be paid out of the Commissioners CCD. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Superior Court I Judge Elect

- Judge Elect Davis requested a phone for Superior Court I; he would like to keep court phone separate from personal phone.
- Commissioner Huber made a motion to allow Judge Elect Davis to purchase a phone and monthly service to be paid out of Superior Court I's budget. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Commissioners Court Video Streaming

IT Director asked Commissioners if they would like NineStar Channel 9 or YouTube for livestreaming from the Commissioners courtroom? Commissioner Jessup expressed he would like both Ninestar Channel 9 and YouTube. Commissioners agreed. IT Director will look into both.

Resolution 2020-12-1 Establishing Heinrich Impact Drainage Area

- Commissioner Huber introduced Resolution 2020-12-1 establishing the Heinrich Impact Drainage Area.
- Commissioner Huber made a motion to adopt Resolution 2020-12-1. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Ordinance 2020-12A

Establishing the Economic Development Corp Grant Fund 8667

- Commissioner Huber introduced Ordinance 2020-12A establishing the Economic Development Corp Grant Fund 8667.
- Commissioner Huber made a motion to suspend the rules and allow for adoption on same day of introduction for Ordinance 2020-12A. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to adopt Ordinance 2020-12A. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Ordinance 2020-12B

Establishing the Arts, Cultural & Destination Marketing Organization Grant Program (Made Possible Through the Cares Act)

- Commissioner Huber introduced Ordinance 2020-12B establishing the Arts, Cultural & Destination Marketing Organization Grant Program (made possible through the Cares Act).
- Commissioner Huber made a motion to suspend the rules and allow for adoption on same day of introduction for Ordinance 2020-12B. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

- Commissioner Huber made a motion to adopt Ordinance 2020-12B. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Resolution 2020-12-2

Establishing a Procedure for Cares Act Reimbursement of Public Health & Public Safety Payroll Costs (Between County Council & BOC)

- Commissioner Huber introduced Resolution 2020-12-2 establishing a procedure for Cares Act reimbursement of Public Health & Public Safety Payroll Costs (County Council & BOC).
- Commissioner Huber made a motion to adopt Resolution 2020-12-2. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Resolution 2020-12-3

Part-Time Employees Paid Time & One-Half for Holidays Worked

- Commissioner Huber introduced Resolution 2020-12-3 Hancock County & Hancock BOC has determined part-time county employees should be paid time and one-half for holidays worked.
- Commissioner Huber made a motion to adopt Resolution 2020-12-3. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Ordinance 2020-12C / Zoning Amendments

Transport Enterprise Leasing 40.4 Acres IBP to IL

- Director for Planning Department requested an Ordinance to amend zoning for Transport Enterprise from IBP to IL. Commissioners noted appreciation for Transport Enterprise Leasing working with surrounding landowners.
- Commissioner Huber introduced Ordinance 2020-12C, a rezone from Industrial Business Park to Industrial Light at 4753 W 300 N.
- Commissioner Huber made a motion adopting Ordinance 2020-12C with commitments. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Ordinance 2020-12D / Zoning Amendments

Limited Development CN to R2.5

- Director for Planning Department requested an Ordinance to amend zoning for Limited Development LLC from CN to R2.5.
- Commissioner Huber introduced Ordinance 2020-12D, a rezone from Commercial Neighborhood (CN) to Residential (R2.5) at 3804 S 700 W.
- Commissioner Huber made a motion to adopt Ordinance 2020-12D. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Comprehensive Plan for Hancock County

Director of Area Planning Commission presented Commissioners with a Comprehensive Plan for Hancock County. The plan took two months to draft with input from the Director of Hancock County Economic Development Council and the Hancock County Highway Engineer. Request for Proposal and Scope of Services were discussed. The Director of Planning will report progress back to the Commissioners.

Agreement between Greenfield Banking Company & Board of Commissioners

Commissioner Huber made a motion to approve the agreement with Greenfield Banking Company and Board of Commissioners for Entertainment on the Plaza 2021 for June 4, 11, 18, 25 and July 2. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Dedicate ROW Brammer and Seiler Minor Subdivision

Commissioner Huber made a motion to accept 35' half ROW for the Brammer and Seiler Minor Subdivision on southwest corner of 400 N and 300 W. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Budget Transfer

Commissioner Huber made a motion to budget transfer from Workers Comp in an amount not to exceed \$6,000 to pay the shortfall in Grounds Control Services Invoice and the Western Surety and pay for the incoming Treasurer's Bond. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

Tourism Board Appointment

Commissioner Huber made a motion to appoint Travis McMichael to the Hancock County Tourism Commission for a term starting December 3, 2020 through December 31, 2021. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

The Hancock County Board of Commissioners meeting adjourned at 11:36 AM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Brad Armstrong, Vice-President

Commissioner Marc Huber

Attest: _____
Debra Carnes, Hancock County Auditor