

**Hancock County Board of Commissioners**  
**Regularly Scheduled Meeting**  
**September 15, 2020**

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Vice President Brad Armstrong, Commissioner Marc Huber, County Attorney Scott Benkie and Auditor Debra Carnes. Commissioner Jessup called to order the September 15, 2020 Hancock County Commissioners Board meeting at 7:59 AM.

**Highway Updates**

- Requested signatures for contracts.
- Commissioner Huber made a motion to enter in the consulting contract with SJCA, Inc. for Hancock County Bridge 36 on 700 over Brandywine Creek DES #1902793 in an amount not to exceed \$180,274. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to enter into the Coordination Contract for reimbursement with INDOT for DES #1702754 for work north of 300 South to Broken Arrow on 600 West. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion release the Performance Bond for Hancock Gateway Park, Phase 1, Section 1 for the roads in an amount of \$210,000. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Monroe Callen relocation is 90% completed.
- Walmart RAB is contracted and awaiting INDOT approval. There are environmental concerns with the historic property and a possible design change is being discussed. This is a \$20M project and Gary requested Commissioners assistance with lobbyists, state representatives or governor.
- Clarian Partners is progressing.
- Organic work is complete.
- New Federal Grant for \$300,000 to pay for bridge inspections.
- Searching for a new secretary and a new assistant mechanic.
- PMM done this month.
- US40 turn by the jail is being discussed with INDOT. Highway Engineer would like to assess problems, before engaging with INDOT. There could be a problem, there is potential for a problem, but the Highway Engineer would like to see if there is one. Currently there is big equipment going through the turn with no problem and he would like to be patient. If we are patient, INDOT might pay for it. He would like to wait.

**Claims & Payroll**

Commissioner Huber made a motion to approve claims and payroll as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

**RQAW Update on New Jail**

- Dustin reported jail progressing on track.

**Maintenance Update**

- Updated Commissioners on maintenance projects.

### **Released & Accepted Bonds for Surveyor**

- Commissioner Huber made a motion to accept the Performance Bond for Forestar USA Real Estate Group Inc. for Mt. Vernon North Section 1B for monuments in the amount of \$3,375. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to accept the Maintenance Bond for Forestar USA Real Estate Group Inc. for Mt. Vernon North Section 1B for storm in the amount of \$55,477.31 Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the Performance Bond for Centennial Commons LLC for erosion control in the amount of \$17,000 Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the Cash Bond for R & F Development, Inc. for Meadow Lake Estates, Section 4 for 8" tile in the amount of \$3,000. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the Maintenance Bond for Russell Excavating for Meadow Lake Estate, Section 4 storm sewers in the amount of \$10,000. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the Performance Bond for Harvey Construction Company, Inc. for Wyndstone Section 2A for monumentation in the amount of \$750. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the Performance Bond for Harvey Construction Company, Inc. for Wyndstone Section 2B for monuments in the amount of \$1,000. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to release the Performance Bond for Mt. Comfort Development Company, LLC c/o Bradford Group for erosion control bond for Waters Edge Section 1 & 2 for \$36,403. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

### **Sheriff's Department Out of State Travel Request**

- Requested out of state travel for two deputies.
- Commissioner Huber made a motion to allow the out of state travel for Deputy Russ Silver between 9/21/20-9/23/20 for Colt Armorers Course in Miamisburg, Ohio. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made a motion to allow the out of state travel for Deputy Teddy York from 10/25/20-10/29/20 for K9 Handler and Decoy Seminar in Starke, Florida. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- The Sheriff left a new Medical Contract for review with the County Attorney.
- Commissioner Huber made a motion to enter into the Incarcerated Offenders Provider Agreement between Indiana Family and Social Services Administration and Hancock County as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

### **Community Corrections Fees/Replacement Employee/Air Handler Issues**

- Discussed discrepancies with Community Corrections fees and requested changes.
- Requested approval for a vacant Case Manager position and would like this person to start November 1<sup>st</sup> or first of year. This money has been allocated in the new grant and he does not want to lose this position. There is enough money to start this person before the new year.
- Discussed two air handlers, both are 18 plus years old, these are the original ones installed. Commissioners were presented with cost estimates (\$6,500 each). Commissioners will get back with Wade. Commissioners will discuss this with Johnson Controls.

- Commissioner Huber made a motion to approve the replacement of the vacant case manager position at Community Corrections to be paid out of grant. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**
- Commissioners asked the County Attorney to prepare an Ordinance for Community Corrections Amendment to fees for the next meeting.

#### **E-911 Update**

- The Director of E-911 informed Commissioners he will be giving money back, he was able to secure just under \$37,000 and just under \$9,000 from the Cares Act for those two projects. It was favorable for the back-up E-911 center equipment. He is still in the process of gathering quotes for this project.
- The door access system was also approved from the Cares Act for \$59,800 but asked the Commissioners for a not to exceed \$65,000, with the difference requested at a later date. The interior cameras were not reimbursable at \$22,724 so this will need to be paid out of the GO Bond. The Auditor clarified whatever fund it is paid from is the one reimbursed by the Cares Act Reimbursement.
- Commissioner Huber made a motion to approve the Nelson Alarm Proposal for the door access and cameras in the Annex building in an amount of \$82,524 to be paid out of the 2019 GO Bond and allow up to \$5,200 in change orders or additional expense if necessary related to this project to paid out of the 2019 GO Bond at the E-911 Director's discretion. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Building Department Fees Discussed**

- The Building Department Official notified Commissioners the Building Department waived all permit fees associated with the Jail Administration Building and Jail itself. The only fee will be for the Plan Reviewer.

#### **Planning Department Fees Discussed**

- The Director of Planning Department asked Commissioners about Mt. Vernon Schools requested variance for a sign and Planning Department did not charge a fee. In the past the board waived the fee for schools and just wanted to verify this was acceptable.
- Commissioners were fine with waiving the fee for Mt. Vernon Schools.

#### **Health Department Ordinance**

- Commissioner Huber introduced Ordinance 2020-9C establishing The Cares Act Coronavirus Relief Fund 8955.
- Commissioner Huber made a motion to suspend the rules and allow for adoption on day of introduction of Ordinance 2020-9C. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

#### **Johnson Control Update**

- The Johnson Control Account Executive presented the Commissioners with a Draft Preliminary Business Case Analysis Summary of Savings and discussed.
- Commissioners requested the Account Executive return to the September 29<sup>th</sup> Commissioners meeting with a contract and send the full scope of work per building to the Commissioners for review one week prior to the meeting.

**Dedication of ROW for Bo's Run**

- Commissioner Huber made a motion to accept 35' half ROW for Bo's Run Minor Sub. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

**Replacement Employee / Probation Department**

- Chief Probation Officer requested a replacement employee.
- Commissioner Huber made a motion to approve the replacement of a Probation Officer position due to resignation of employee. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

**Commissioner Minutes**

Commissioner Huber made a motion to approve the Commissioner's minutes for September 1, 2020 as presented. Commissioner Armstrong seconded the motion. **Motion carried 3-0.**

**The Hancock County Board of Commissioners meeting adjourned at 10:10 AM.**

**Hancock County Commissioners**

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Commissioner John Jessup, President

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Commissioner Brad Armstrong, Vice-President

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Commissioner Marc Huber

Attest: \_\_\_\_\_  
Debra Carnes, Hancock County Auditor