

Hancock County Board of Commissioners
Regularly Scheduled Meeting
September 21, 2021

Commissioners met for a regular session. Those present were Board of Commissioners President John Jessup, Commissioner Vice President Marc Huber, Commissioner Bill Spalding, Financial Administrator Mary Bowmer and County Attorney Scott Benkie. Commissioner Jessup called to order the September 21, 2021 Hancock County Commissioners Board meeting at 8:00 AM.

Highway Department

- Gary Pool (Highway Engineer) requested approval and signatures for Bridge 67 at 700 W over Buck Creek, Bridge 86 at CR 450 W over Sugar Creek and 500 W/200 S RAB.
- Commissioner Huber made the motion agreeing to the county's local match for the following 2026 projects; Bridge 67 at 700 W over Buck Creek, Bridge 86 at CR 450 W over Sugar Creek and a new RAB at 500 W and 200 S. Commissioner Spalding seconded the motion.
Motion carried 3-0.
- Discussed with County Attorney Benkie Segment B ROW and importance of finalizing the details. Engineer Pool said right of entry is needed by January to start in May/June to ensure funding for the project is not jeopardized.
- Continues to work through AT&T problem on Segment A.
- Underground detention experiencing problems; a truck fell through. The designer and constructor are working through structure issues.
- Single axle is delayed, due to missing electronics.
- Still down three drivers but haven't lost any additional and picked up one.
- Everything is difficult right now (materials, appropriations, traffic, labor, equipment, etc.) so we've lost some flexibility. PASER has slipped by .1 point. Accidents holding steady so that is positive.
- Micro seal and crack seal will start up this month for Fortville Pike, 600 N and 1050 E.
- When Segment B begins, 600 W will be reduced to 45 mph; construction zone speed will be 35 mph; some ditch slope in transition will be >4:1.

Claims & Payroll

Commissioner Huber made a motion to approve claims and payroll. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Commissioner Minutes

Commissioner Huber made a motion to approve the Commissioner minutes for September 7, 2021 as presented. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Janitorial Services

- Commissioners discussed janitorial services for the Memorial Building; Gilliam will provide services for \$990.17 monthly.
- Gilliam's estimated a thorough cleaning at the Memorial Building paid for by Johnson Controls will be \$1,945. Commissioner's will discuss with Johnson Controls.
- The Prosecutors office typically supplies the vacuum cleaner when a new one is needed. If Janitorial supplies the vacuum cleaner, it will be an additional \$10 monthly charge.
- Commissioners discussed interested janitorial companies requesting to bid on county buildings.

- Commissioner Huber made the motion to transfer \$45,000 from line 34200 Work Comp to Janitorial Services to cover the remaining janitorial services for county buildings through the end of year. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made the motion to approve the quote from Gilliam Janitorial for the monthly cleaning of the Memorial building in the amount of \$990.17. Commissioner Spalding seconded the motion. **Motion carried 3-0.** Commissioners discussed a start date of October 1, 2021

Facility Management

- Dean Mullins (Facility Manager) updated Commissioners on county buildings.
- Commissioner Spalding said Brian Brees from Walker Insurance identified a piece of concrete at the Courthouse as hazardous. Facility Manager Mullins assured this was in a prior quote and is scheduled for replacement soon.

RQAW Update on New Jail

Dustin Frye, Director of Construction Services for RQAW reported the jail continues to progress on schedule.

Jail & Community Corrections Renovation

- Representatives from DLZ presented information to Commissioners for architectural services for renovation of the jail and Community Corrections.
- Representatives from RQAW presented information to Commissioners for architectural services for renovation of the jail and Community Corrections.
- Commissioner Huber made the motion to approve DLZ to be architect for the renovation at the Jail and Community Corrections buildings with a fee based on 5¾% of project cost. Commissioner Spalding seconded the motion. **Motion carried 3-0.**
- Commissioner Huber made the motion to approve the lump sum fee of \$10,000 which is part of the overall fee structure to be paid out of the 2019 GO bond for DLZ to start the study on the renovation of Jail and Community Corrections buildings. Commissioner Spalding seconded the motion. **Motion carried 3-0.**

Fire Protection Specialists

- Doug Lakes, JDI Sales Representative for fire protection such as fire extinguishers, sprinklers, alarms (except cameras) requested to provide a proposal for maintaining fire equipment in county buildings. Commissioner Huber asked what other counties does JDI work with? The JDI sales representative listed Warren and Beach Grove school systems along with several companies. Commissioner Jessup asked if JDI would work with Nelson Alarm company and 911 on monitoring; the representative assured he would.
- Commissioners requested a reference list and proposal for the October 19th meeting. The facility Manager can show you around and assist with information.

READI Grant Information

Jack Woods, Senior Project Consultant and Tom Miller with Thomas P. Miller & Associates updated Commissioners on the READI Grant process. The application is due September 28th. There is a zoom meeting September 22nd with key regional decision makers to vet projects going into the application. Commissioner Huber requested a project list. Consultant Woods assured Commissioners he would send the project list.

Occupational Health Update

- Brian Brees, Sales Executive with Walker Hughes updated Commissioners on the Safety meeting. Travelers offers more uniform training throughout departments for county employees. Submitted three applications for the IPEP Safety Grants for assistance with funding. Emergency Management, E-911 and Brian reviewed emergency evacuation routes, liability issues, building conditions and upkeep for the Annex Building, Courthouse, Prosecutors Office, Memorial Building and Highway Department.
- Community Health discontinued services for Hancock County August 12th. County employees are directed to go to Concentra for pre-employment testing or injured employees.
- Misty Moore, Emergency Management updated Commissioners on evacuation plans for Hancock County offices.

Enterprise Lease Vehicles

Commissioner Spalding updated commissioners on Enterprise Lease vehicle request from Council; Council approved three trucks and Enterprise estimates 24 weeks (but could be sooner).

Reschedule Meeting

Commissioner Huber requested to reschedule the Board of Commissioners meeting on November 16th to November 15th due to being out of town. Commissioners agreed to reschedule the meeting to November 15th. The Auditor will advertise the rescheduled meeting.

FSG Shortfall

Commissioners request Council to pay FSG shortfall from Economic Development or where they see appropriate.

Sheriff's Department

Sheriff Burkhart updated Commissioners new jail completion date and is projected to be completed around Thanksgiving. Mid-January could possibly be the ribbon cutting ceremony/open house; with projected occupancy in February.

The Hancock County Board of Commissioners meeting adjourned at 10:45 AM.

Hancock County Commissioners

Commissioner John Jessup, President

Commissioner Marc Huber, Vice-President

Commissioner Bill Spalding

Attest: _____
Debra Carnes, Hancock County Auditor