

**PRO SE
VERIFIED PETITION FOR CHANGE OF NAME**

PLEASE READ CAREFULLY

WWW.IN.GOV/JUDICIARY/SELFSERVICE

Find the packet to change my name or the name of my child, choose the ELECTRONIC FILLABLE OPTION, as this will print out typed forms. ALL FORMS MUST BE TYPED.

WHEN FILING A VERIFIED PETITION FOR CHANGE OF NAME OR CHANGE OF NAME OF MINOR WITHOUT AN ATTORNEY (PRO SE), YOU WILL NEED TO SUBMIT THE FOLLOWING IN ORDER TO HAVE YOUR CASE OPENED:

1. **PRO SE APPEARANCE:** Need 1 original
2. **VERIFIED PETITION:** Need 3 originals (signatures must be original)
3. **CONSENT TO CHANGE OF NAME OF MINOR:** Need 3 originals (signatures must be original), this MUST be submitted if filing a Verified Petition for Change of Name of Minor if the non-petitioning parent agrees to the name change (THIS IS ONLY NEEDED IF PETITIONING TO CHANGE THE NAME OF A MINOR CHILD UNDER THE AGE OF 18).
4. **NOTICE OF HEARING:** Need 3 originals
Once you receive your Notice of Hearing back from the Court with a court date, you will need to take the Notice to your local newspaper for publication. Specific questions about publication can be answered by the newspaper.
5. **ORDER ON VERIFIED PETITION FOR CHANGE OF NAME:** Need 4 originals
6. **NOTICE OF FILING OF PROOF OF PUBLICATION:** This should be filed AFTER publication in the local paper, but BEFORE the hearing for name change

BRING ALL COMPLETED FORMS 1 THROUGH 5 (#3 ONLY NEEDED IF CHANGING NAME OF A MINOR) TO THE CLERK'S OFFICE ALONG WITH THE FILING FEE.

\$157.00 FILING FEE (Certified Mail) - CASH or MONEY ORDER ONLY!

PLEASE NOTE...

The Clerk's office does not employ an attorney; therefore, we cannot provide legal advice or opinion. Please contact an attorney for legal opinion or advice.

Revised: 9-14-18