

Hancock County Board of Commissioners

Minutes

April 13,2009

Commissioners meeting called to order at 8:30 am

The Commissioners met in a regular session. Those present were Derek Towle, Tom Stevens, and Brad Armstrong. Auditor Linda Grass and Attorney Ray Richardson were also present.

IN THE MATTER OF THE COUNTY HIGHWAY)

Joe Copeland, Hancock County Highway Engineer

Patching Material--- Commissioner Armstrong made a motion,seconded by Commissioner Stevens to accept the low bid from CGS Services, Inc. Joe Copeland reported that CGS patch mix was used in a trial by the highway and it was ok. Vote 3-0

Commissioners recessed.

Linda Grass, Auditor left Commissioner Court and was replaced with Ginny Martin, Bookkeeper/Deputy Auditor to complete the minutes of the meeting.

Recording begins at 8:10 a.m.

IN THE MATTER OF AUDITOR LINDA GRASS)

Commissioner Stevens made a motion that due to the present circumstances that an immediate special audit takes place in the Auditor's Office by the State Board of Accounts for 2008 and 2009. A letter is to be sent to Bruce Hartman requesting the audit. Commissioner Armstrong seconded motion, and all 3 Commissioners signed said letter. Vote 3-0

Commissioner Stevens made a motion that due to the arisen accuracy of the minutes and to ensure accuracy in future minutes of the Board of Commissioners taken by the Hancock County Auditor therefore move that the Hancock County Auditor forthwith and immediately make available to the Board of Commissioners a Deputy Auditor to take minutes. Motion was seconded by Commissioner Armstrong . Vote 3-0

Commissioner Stevens made a motion that whereas, questions have arisen as to the value received in claims submitted by the Rookie Shop and A+ Printing and Graphics. Therefore moved that all Hancock County office holders and department heads be notified that before the Board of Commissioners will approve claims from these companies there must be a detailed itemized invoice, together with a written statement from a reputable company known to provide similar products that sets out the price that such company would charge for the same items. Commissioner Armstrong seconded. Vote 3-0

IN THE MATTER OF ARCHITECTURAL FIRMS FOR NEW JAIL)

Pat Powers , Director of Community Corrections and Bud Gray , Sheriff appeared before the Board of Commissioners to get the approval for the RFP-Request for Proposals be sent out and get the bids from Architectural firms. Commissioner Stevens moved to accept RFP to Architectural firms without the fee structure at this time and have the County Engineer send out Proposals. Commissioner Armstrong seconded .

Amendment to the RFP process---Commissioner Armstrong made a motion that after the presentations of the top 3 Architectural firms and prior to awarding of the contract, the bids will be reviewed . Seconded by Commissioner Stevens . Motion carried on the amendment only with a 3-0 vote.

Paragraph 4 in RFP will be rewritten by Attorney Ray Richardson.

Request for Proposal adopted by the Board of Commissioners. Vote 3-0

IN THE MATTER OF SENIOR SERVICES)

Linda Hart, Director of Senior Services appeared before Commissioners to turn in an invoice for the 1st quarter billing from IDOT in the amount of \$55,000. Linda also explained the new procurement law to Commissioners regarding that since this is federal dollars she is applying for, that the County holds the title for any new vehicles that they purchase. And that she needs approval to proceed with the RFP grant application and will have paperwork completed for next week Commissioners meeting. Attorney Richardson advised her that the County will need a Certificate of Insurance from Senior Services.

IN THE MATTER OF SHERIFF VEHICLES)

Donnie Smith, sheriff department appeared before the Board of Commissioners to get approval for the sheriff department to trade- in the vehicle used currently by the undercover officer which was seized by a drug deal. This vehicle is in need of repair for approximately \$2,000. They want to purchase a vehicle at Gray Auto Mart for approximately \$6,000 to \$8,000 not counting the trade-in. The Commissioners hold the title on the vehicle. Commissioner Stevens moved to authorize the sheriff department to purchase a used vehicle not to exceed \$8,000 and trade-in the current 2000 Chrysler. Commissioner Armstrong seconded. Vote 3-0

IN THE MATTER OF COUNTY SURPLUS PROPERTY)

Jeff Kemper and Joe Edwards from SRI appeared before the Commissioners to give a presentation about their company providing a service to the county for the surplus property we have. They provide a way for the county to get rid of their surplus through an auction process . Ebay is one way they would use and it is a state approved portal. The Commissioners will need to appoint a point of contact person that they would keep in contact with. Commissioner Armstrong made a motion to adopt the Surplus Property

Auction Contract by SRI as amended by Ray Richardson our county attorney. Commissioner Stevens seconded. Vote 3-0

IN THE MATTER OF THE MINUTES)

Commissioner Stevens motion that the minutes from the March 23, 2009 meeting be approved. Seconded by Commissioner Armstrong. Vote 2-0 Commissioner Towle absent.

Commissioner Stevens motion that the minutes from March 30, 2009 meeting be approved. Commissioner Towle seconded. Vote 2-0 Commissioner Armstrong absent.

The Commissioners requested that the April 6,2009 minutes and April 13,2009 minutes be put in an electronic format and email to them as a draft before approval.

IN THE MATTER OF CLAIM FROM BRAD ARMSTRONG)

Commissioners request we expedite a claim submitted from Brad Armstrong for a trip being taken by the Commissioners to Washington DC the end of April. The money expended was charged to his credit card and interest will incur if not paid right away.

Meeting Adjourned.

Recording ended 9:35 a.m.

Approved this _____ day of April 2009

Attest: _____

Linda J. Grass, Auditor