

Hancock County Board of Commissioners Minutes

April 5, 2010

Commissioners met in regular session. Those present were Commissioner Derek Towle, President, Commissioner Brad Armstrong, Vice President and Commissioner Tom Stevens. Auditor Robin D. Lowder and Chief Deputy Auditor Rosemary Melvin were also present.

Attorney Ray Richardson arrived at 7:54 am.

The recording began at 7:34 am.

In The Matter of)

Hancock County Highway)

Surplus – Engineer Joe Copeland appeared before the Commissioners to request that a 1997 ½ ton Ford F150 pickup truck VIN 1FTDX18W1VKD34755 and unusable aluminum signs to be declared surplus. Commissioner Stevens made a motion to declare the pickup truck VIN 1FTDX18W1VKD34755 and the aluminum signs surplus. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Change Order #3 – Engineer Joe Copeland presented to the Commissioners Change Order #3 for Contract Number SRS-32137. The Change Order sets out an extension of the Contract that was a result of bad weather. There are no money changes in this change order. Commissioner Stevens made a motion to approve Change Order #3, SRS-32137. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Street Signs – Engineer Joe Copeland appeared before the Commissioners to inform them of a new manual by the federal highway, Uniform Traffic Control Devices. The State has not adopted this new manual yet but Mr. Copeland states there will be significant changes. Road Name Signs will be changed to newly required lower case after first capital. Mr. Copeland would like to start making these changes now beginning in subdivisions. Schildmeier Woods currently has wooden road name signs that he feels will not meet the requirements. Mr. Copeland has been working with them on the possible ways to meet code.

Drainage Tile - Engineer Joe Copeland appeared before the Commissioners to request an open cut for a 15 inch drain tile at County Road 200N, west of 400W. The property owner is Steve Hancock. Commissioner Stevens made a motion to allow the open cut on 200N subject to the use of flowable fill for back fill. Commissioner Armstrong seconded the motion. The motion carried 3-0.

In The Matter of)

Mt. Comfort Property)

Offer – Mel Branson, Buck Creek Township Trustee, appeared before the Commissioners to present an offer to purchase the old fire station on Station Way in Mt. Comfort. The purchaser has requested rights to purchase an additional piece of property after the other building is demolished. Ray Richardson, Attorney, informed Mr. Branson that he would research options for selling the property.

In The Matter of)

Fair Tronix Tech)

Reverse Auction - John House of Fair Tronix Tech appeared before the Commissioners to explain the process provided by his Company. Mr. House informed the Commissioners that the County would have no cost as the winning bidder would pay the fee. The Commissioners will look further into this process.

In The Matter of)

MD Restoration)

Memorial Building – Mike Adams presented to the Commissioners the estimate for restoration and cleaning of the Memorial Building. Hourly cleaning time may vary based on their time required with the amount of items there to clean. Also, additional samples after the cleaning would be an additional cost. The pipe wrap is an estimate from the subcontractor and could change. Commissioner Armstrong made a motion to accept the contract with MD Restoration in an amount not to exceed \$3,500.00. Commissioner Stevens seconded the motion. The motion carried 3-0.

In The Matter of)

Planning Department)

Rezoning – Mike Dale, Director of the Hancock County Planning Commission appeared before the Commissioners with Ordinance 2010-4A to amend zoning for property located on E. US 40 and owned by Kelly Kwiatkowski. Ms. Kwiatkowski requested the zoning be changed from Industrial Light (IL) to Agriculture (A). The Planning Commission voted in favor of the change. Commissioner Stevens made a motion to approve the rezoning of subject property from Industrial Light to Agriculture as per Ordinance 2010-4A. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Harrison Zoning Commitment - Mike Dale, Director of the Hancock County Planning Commission presented the Harrison Zoning Commitment to the Commissioners for approval. Commissioner Stevens made a motion to approve the Harrison Zoning Commitment. Commissioner Armstrong seconded the motion. The motion carried 3-0.

RV Ordinance - Mike Dale, Director of the Hancock County Planning Commission returned to the Commissioners with Ordinance No. 2010-2C - an Ordinance revising the Parking Standards for Recreational Vehicles. The Planning Commissioner held a public hearing to delete the existing Ordinance and the vote was unfavorable. Greg Carwein appeared on behalf of Penny Ricks to speak in support of the Ordinance. Commissioner Stevens made a motion to approve Ordinance No. 2010-2C revising the Parking Standards for Recreational Vehicles. Commissioner Armstrong seconded the motion. The motion carried 3-0. With passage of the new Ordinance the old Ordinance is repealed.

2009 Annual Report - Mike Dale, Director of the Hancock County Planning Commission presented the 2009 Annual Report of the Hancock County Area-Wide Plan Commission, Board of Zoning Appeals and Planning and Building Departments.

In The Matter of)

Hancock County Senior Services)

Grant Money – Linda Hart of Hancock Senior Services appeared before the Commissioners to present the plan for the \$116,000.00 received by grant money. They have purchased a van and would like approval to purchase a sedan from Dellen, a Laptop Computer and a projector. Ray Richardson, attorney requested that Ms. Hart forward the Insurance coverage on the new vehicles to Walker Insurance to determine if the coverage is sufficient. Ms. Hart stated that she will keep the Commissioners informed as to how the remaining money from the grant is spent.

Commissioners Stevens made a motion to approve the contract invoice for a projector in the amount of \$605.13. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Commissioner Stevens made a motion to approve the purchase of a laptop in the amount of \$1,176.94. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Commissioner Stevens made a motion to approve purchase of a Chevy Impala from Dellen in the amount of \$19,520.00. Commissioner Armstrong seconded the motion. The motion carried 3-0.

In The Matter of)

Commissioners' Minutes)

Approval of Commissioners' Minutes of March 29, 2010 – Commissioner Stevens made a motion to approve the Commissioners' minutes. Commissioner Armstrong seconded the motion. The motion carried 3-0.

Claims – Commissioner Towle, Commissioner Armstrong and Commissioner Stevens signed claims presented to them.

In The Matter of)

Letter)

Letter from the Secretary of Education - To Evan Bayh regarding the economic effect on education and jobs. Ensure that students and families have access to higher education while also preserving jobs.

In The Matter of)

Ordinance 2010-2F)

Discussion – among the Commissioners regarding Ordinance No. 2010-2F, an Ordinance amending Lodging, Mileage and Meal Expenses. The Commissioners reviewed requirements of state code for expense allowance. Ray Richardson, attorney will prepare a draft of the Ordinance for the Commissioners to review.

In The Matter of)

Commissioner Meetings)

Schedule for meetings – Commissioner Stevens presented the possibility of changing the Commissioners meetings to every other Monday. Commissioner Stevens felt there could be a possibility for cost savings. Commissioner Armstrong suggested that Monday morning was not a convenient time for Robin Lowder, Auditor and Joe Copeland, Highway Engineer. These options were discussed as a way to save hours for both Ms. Lowder and Mr. Copeland to try and reduce the high volume of work that is created by weekly meetings.

In The Matter of)

Vacation of Alley)

Approval requested - Cropmate Company has taken all of the steps to vacate an alley in Charlottesville and would now like approval from the Commissioners before they proceed with the required publishing. The Commissioners grant approval for Cropmate Company to proceed with the publishing.

In The Matter of)

Auto & Home Insurance)

Liberty Mutual - Sent a request to the Commissioners to offer through the County an opportunity for the employees to purchase Auto and Home Insurance. The Commissioners do not see a need for this.

In The Matter of)

Contract payment)

Yearly payment – Dennis Malloy requested a once a year payment instead of monthly. There is no contract between the County and Hancock County Economic Development Council. Ray Richardson requested Mr. Malloy send him a list of what services they provide, he will prepare a contract.

The Meeting adjourned at 10:55 am.

The Recording stopped at 10:55 am.

Hancock County Commissioners

Commissioner Derek Towle, President

Commissioner Brad Armstrong, Vice President

Commissioner Tom Stevens

Attest: _____

Robin D. Lowder

Hancock County Auditor