



**HANCOCK COUNTY  
IMPROVEMENT LOCATION PERMIT  
AND BUILDING PERMIT  
111 SOUTH AMERICAN LEGION PLACE, SUITE 146  
GREENFIELD, INDIANA 46140  
PHONE: 317-477-1134 FAX: 317-477-1184  
[www.hancockcoingov.org](http://www.hancockcoingov.org)**

**RESIDENTIAL ATTACHED ALTERATIONS**

*All information requested on this form is for the proposed structure being built*

**TYPE OF STRUCTURE**

Room Addition     Attached Garage     Attached Deck     Interior Remodel     Screened Porch  
 Sun Room     Other \_\_\_\_\_ ESTIMATED COST \_\_\_\_\_

**OWNER/BUILDER**

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_  
Address/Zip \_\_\_\_\_ Email \_\_\_\_\_  
Contractor \_\_\_\_\_ Phone \_\_\_\_\_  
Address/Zip \_\_\_\_\_ Email \_\_\_\_\_  
Person Obtaining Permit \_\_\_\_\_ Phone \_\_\_\_\_

**LOCATION**

Project Address \_\_\_\_\_ Zoning \_\_\_\_\_  
Parcel # \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
Township Name \_\_\_\_\_ Legal Description \_\_\_\_\_  
Front Lot Width \_\_\_\_\_ Right Side Setback \_\_\_\_\_ Front Setback \_\_\_\_\_ Left Side Setback \_\_\_\_\_  
Rear Setback \_\_\_\_\_ Acreage \_\_\_\_\_ Proposed Use \_\_\_\_\_  
Floodplain: Zone \_\_\_\_\_ Panel # \_\_\_\_\_

**PROPOSED ALTERATION**

Exterior Material Proposed \_\_\_\_\_ No. of Stories \_\_\_\_\_ 1st Floor SF \_\_\_\_\_ 2<sup>nd</sup> Floor SF \_\_\_\_\_  
Structure Height \_\_\_\_\_ Ceiling Height \_\_\_\_\_ No. Bedrooms \_\_\_\_\_ No. Bathrooms \_\_\_\_\_ Covered Porch SF \_\_\_\_\_  
Garage Square Feet \_\_\_\_\_ Number of Cars \_\_\_\_\_ Heat Y/N Plumbing Y/N  
Foundation Type:  Post Holes  Monolithic  Crawl  Slab  Basement Finished SF \_\_\_\_\_ Unfinished SF \_\_\_\_\_  
Manufactured Floor Joist Y/N Manufactured Roof Trusses Y/N Truss Design Specs. From Manufacturer Y/N  
Fireplace:  Manufactured  Masonry Energy Certificate Attached: Y/N  
Heat Type:  Electric  Gas  Solar  Geothermal  Central Air Power Company \_\_\_\_\_

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**RESIDENTIAL DWELLING**

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**ADDITIONAL COUNTY PERMITS** *(when required)*

**Septic Permit #** \_\_\_\_\_ or Public Sewer Provider \_\_\_\_\_

**Driveway Permit #** \_\_\_\_\_  Existing  New    INDOT spec drive if so, Class     I     II

**Drainage Permit #** \_\_\_\_\_

**RELATED COUNTY OFFICES**

Planning Department: 317-477-1134 (Zoning)

Assessor's Office: 317-477-1102 (Property)

Surveyor's Office: 317-477-1150 (Drainage/Floodplain)

Health Department: 317-477-1125 (Septic Permit)

Building Department: 317-477-1133 (Building Inspections)

Highway Department: 317-477-1130 (Driveway Permit)

**CERTIFICATION**

*I hereby certify that I have authority to make the foregoing application, the application is correct, and construction will conform to the regulations in the Hancock County Building Code, Zoning Ordinance, or private building restrictions, if any, which may be imposed on the above property by deed.*

*I further certify that the construction will not be used or occupied until the proper final inspections are released by the Hancock County Building, Planning, Surveyor, Health, or Highway Departments, whichever may apply.*

\_\_\_\_\_

\_\_\_\_\_

*Applicant's Signature*

*Date*

**APPROVAL SIGNATURES (Official Use Only)**

Planning Department: \_\_\_\_\_

Board of Health: \_\_\_\_\_

Building Department: \_\_\_\_\_

Surveyor's Office: \_\_\_\_\_

Highway Department: \_\_\_\_\_

Other: \_\_\_\_\_

Please note: This application will become void three (3) months after date of submitting.