



Doxpop Property Watch

Quick Start Guide

Doxpop Property Watch allows you to set a watch on your name and any property you own. If a new document is filed at the Recorder's office that references either your name or the property you selected, you will receive an email notifying you of the newly filed document.

Here are the steps in detail:

Step 1. Go to <http://watch.doxpop.com>

Step 2. Click on the "Find Your Name" button: 

Step 3. Select your county by clicking on the down-arrow next to "Choose County" and **choose your county** from the drop-down list. Now click on "Continue"

Step 4. Enter your **first and last name** and click on "Search"

Step 5. Click on the **check box** next to **each deed you wish to watch** and then click on "Continue".

Step 6. Click on the **check box** next to **each mortgage you wish to watch** and then click on "Continue".

If no deeds or mortgages are listed during steps 6 or 7, it may be due to one of the following reasons:

1. Your name may be entered incorrectly. Use the "back" button on your browser to go back and **verify your name**. You might also want to try variations on your name in case the document has your name recorded differently. You may **set as many watches as you need** to cover any name variations.
2. Your documents were recorded before computerized records begin in your county. Some recorders only have recent documents available. If this is the case, you may still **set a watch based only on your name**.
3. There are currently no documents that reference your name in this county. You may still want to set a watch on your name to be notified of **any documents filed in the future** that name you.

Step 7. Enter your contact information and click on "Subscribe"

If you have any questions about how to use the Doxpop Property Watch Service, call our toll-free help line at **866-369-7671** between 8AM and 5PM Eastern time. Friendly people are waiting to help.